MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address: 7204 Holly Avenue, Takoma Park Meeting Date: 9/3/2025

Resource: Contributing Resource **Report Date:** 8/27/2025

Takoma Park Historic District

Applicant: Ben Davidson and Katherine Mastman **Public Notice:** 8/20/2025

(Eric Saul, Architect)

Review: HAWP Tax Credit: No

Permit No.: 1128484 Staff: Laura DiPasquale

Proposal: Partial demolition and construction of second-floor rear addition and window

replacement

RECOMMENDATION

Staff recommends that the HPC <u>approve</u> the HAWP application with final approval authority delegated to staff.

PROPERTY DESCRIPTION

SIGNIFICANCE: Contributing Resource to the Takoma Park Historic District

STYLE: Colonial Revival Bungalow

DATE: c. 1920s

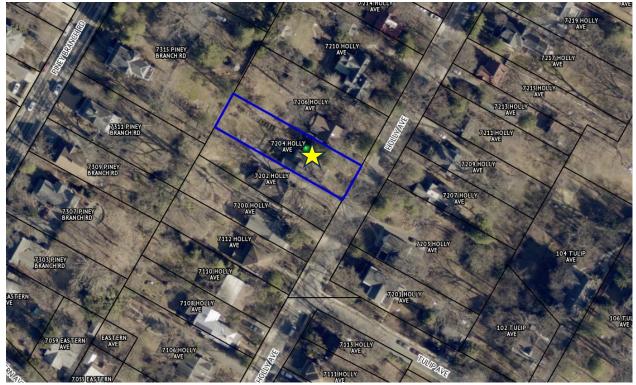


Figure 1: The location of the subject property, outlined in blue with a yellow star.



Figure 2: Front elevation of the subject property, August 2025 (Historic Preservation Office).

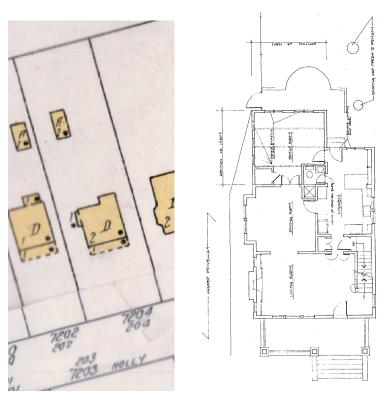


Figure 3: 1927 Sanborn map of the property (left) and 2001 floorplan (right) noting the c. 1980 rear addition.

PROPOSAL

The applicant proposes to construct a second-floor addition over an existing c. 1980's first-floor rear addition and to replace a pair of rear second-floor windows with a single window. The proposed addition would align with the footprint and wall planes of the existing addition and be clad in new painted cedar shakes to match that of the existing walls below with new wood simulated-divided-light windows similar in size and appearance to the existing windows.



Figure 4: Existing southwest side elevation drawing.



Figure 5: Proposed southwest side elevation drawing.

¹ A 2001 HAWP application for work to the property identified the existing one-story rear addition as c. 1980s: https://mcatlas.org/tiles/06 HistoricPreservation PhotoArchives/Padlock/HAR60640011/Box092/37-3-01Y Takoma%20Park%20Historic%20District 7204%20Holly%20Ave 07-05-2001.pdf



Figure 6: Existing northeast side elevation drawing.



Figure 7: Proposed northeast side elevation drawing.

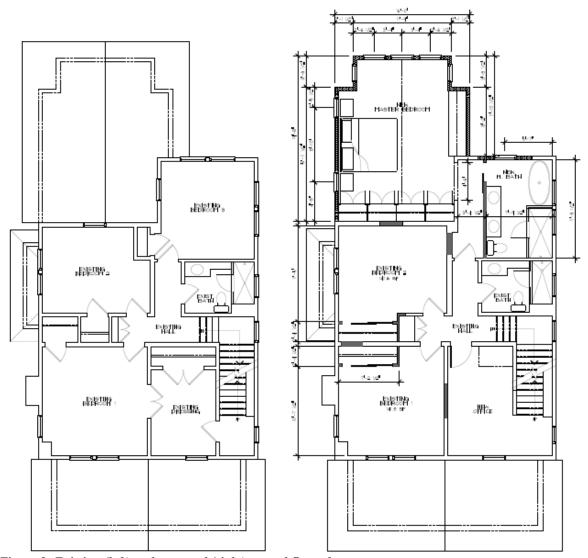


Figure 8: Existing (left) and proposed (right) second floor plans.

APPLICABLE GUIDELINES

The Historic Preservation Office and Historic Preservation Commission (HPC) consult several documents when reviewing alterations and new construction within the Takoma Park Historic District. These documents include the historic preservation review guidelines in the approved and adopted amendment for the *Takoma Park Historic District (Guidelines)*, *Montgomery County Code Chapter 24A (Chapter 24A)*, and the *Secretary of the Interior's Standards for Rehabilitation (Standards)*. The pertinent information in these four documents is outlined below.

Takoma Park Historic District Guidelines

There are two broad planning and design concepts which apply to all categories. These are:

- The design review emphasis will be restricted to changes that are all visible from the public rightof-way, irrespective of landscaping or vegetation (it is expected that the majority of new additions will be reviewed for their impact on the overall district), and
- The importance of assuring that additions and other changes to existing structures act to reinforce and continue existing streetscape, landscape, and building patterns rather than to impair the character of the historic district.

A majority of the buildings in the Takoma Park Historic District have been assessed as being "Contributing Resources." While these buildings may not have the same level of architectural or historical significance as Outstanding Resources or may have lost some degree of integrity, collectively, they are the basic building blocks of the Takoma Park district. They are important to the overall character of the district and the streetscape due to their size, scale, and architectural qualities, rather than for their particular architectural features.

Contributing Resources should receive a more lenient level of design review than those structures that have been classified as Outstanding. This design review should emphasize the importance of the resource to the overall streetscape and its compatibility with existing patterns rather than focusing on a close scrutiny of architectural detailing. In general, however, changes to Contributing Resources should respect the predominant architectural style of the resource.

Residential Areas

In Takoma Park, there are a number of elements which define the streetscape and building patterns.

- Use of decorative stone retaining walls (where required by topographic changes) and occasionally fences to define a sidewalk line and separate yards from street.
- Sidewalks and planting strips along the street.
- Orientation of driveways and parking areas to the rear and side of buildings.
- Extensive landscaping, including mature trees and flowering plants (e.g. azaleas).

The following guidance which pertains to this project are as follows:

- All exterior alterations, including those to architectural features and details, should be generally
 consistent with the predominant architectural style and period of the resource and should preserve
 the predominant architectural features of the resource; exact replication of existing details and
 features is, however, not required.
- Minor alterations to areas that do not directly front on a public right-of-way such as vents, metal stovepipes, air conditioners, fences, skylights, etc. should be allowed as a matter of course;
- Major additions should, where feasible, be placed to the rear of existing structures so that they are less visible from the public right-of-way; additions and alterations to the first floor at the front of a structure are discouraged but not automatically prohibited;
- While additions should be compatible, they are not required to be replicative of earlier architectural styles;

- Second story additions or expansions should be generally consistent with the predominant
 architectural style and period of the resource (although structures than have been historically
 single story can be expanded) and should be appropriate to the surrounding streetscape in terms
 of scale and massing;
- Alterations to areas that do not directly front on a public right-of-way which involve the replacement of or damage to original ornamental or architectural features are discouraged but may be considered and approved on a case-by-case basis.
- Original size and shape of window and door openings should be maintained, where feasible.
- Alterations to features that are not visible at all from the public right-of-way should be allowed as a matter of course.
- All changes and additions should respect existing environmental settings, landscaping, and patterns of open space.

Montgomery County Code, Chapter 24A-8

The following guidance which pertains to this project are as follows:

- (b) The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to ensure conformity with the purposes and requirements of this chapter, if it finds that:
 - (1) The proposal will not substantially alter the exterior features of an historic site or historic resource within an historic district; or
 - (2) The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter;
- (d) In the case of an application for work on an historic resource located within an historic district, the commission shall be lenient in its judgment of plans for structures of little historical or design significance or for plans involving new construction, unless such plans would seriously impair the historic or architectural value of surrounding historic resources or would impair the character of the historic district. (Ord. No. 9-4, § 1; Ord. No. 11-59.)

Secretary of the Interior's Standards for Rehabilitation

The Secretary of the Interior defines rehabilitation as "the act or process of making possible a compatible use for a property through repair, alterations, and additions while preserving those portions or features, which convey its historical, cultural, or architectural values." The applicable *Standards* are as follows:

- 2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
- 9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

STAFF DISCUSSION

Staff supports the proposed second-floor rear addition and recommends approval. Staff finds that the placement of the proposed addition at the rear of the property and the steep slope of the lot will limit visibility of the addition from the public right-of-way and complies with the *Takoma Park Guidelines* and Chapter 24A-8(b)(1). Staff finds that, while the addition does cover and modify some original fabric at the rear – including the pair of windows on the rear elevation of the second floor, which are to be modified to a single window opening, and the infill of additional windows on the rear elevation which are to be encapsulated in the new addition— the rear of the property is not at all visible from the public right-of-way, and the *Takoma Park Guidelines* state that alterations to features on Contributing resources that are not visible at all from the public right-of-way should be allowed as a matter of course.



Figure 9: Southwest side elevation and southeast front elevation of the subject property showing visibility of the existing rear addition from the public right-of-way, August 2025 (Historic Preservation Office).

Additionally, staff finds that the proposed addition does not alter character-defining features of the main block and that the lower roof and eave lines and smaller windows on the proposed addition read as subordinate to the historic main block, identified as critical to a successful addition in the Secretary of the Interior's *Guidelines for Rehabilitating Historic Buildings*, which extrapolates on the more succinct *Standards for Rehabilitation*. Staff notes that, while it would be preferable for the wall plane of the second-floor addition to be off-set from that of the main block to provide physical differentiation between the old and new, the applicant calls for the extension of an existing first-floor trim board the height of the building to create a visible differentiation between the existing house and new addition, in keeping with *Standard* 9. Staff finds that the proposed painted cedar shake siding, wood windows, and asphalt shingle roof are compatible with the historic resource, per Chapter 24A-8(b)(2) and *Standard* 9.



Figure 10: View of the existing rear and southwest side elevations.



Figure 11: Proposed southwest side elevation drawing.



Figure 12: Photograph of the existing rear elevation.



Figure 13: Existing rear elevation (left) and proposed rear elevation (right).

STAFF RECOMMENDATION

Staff recommends that the Commission **approve** the HAWP application:

under the Criteria for Issuance in Chapter 24A-8(b)(1) and (2), and (d), having found that the proposal will not substantially alter the exterior features of the historic resource and is compatible in character with the district and the purposes of Chapter 24A;

and with the Secretary of the Interior's Standards for Rehabilitation #2 and 9;

and with the general condition that the applicant shall present an electronic set of drawings, if applicable, to Historic Preservation Commission (HPC) staff for review and stamping prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits;

and with the general condition that final project design details, not specifically delineated by the Commission, shall be approved by HPC staff or brought back to the Commission as a revised HAWP application at staff's discretion;

and with the general condition that the applicant shall notify the Historic Preservation Staff if they propose to make **any alterations** to the approved plans. Once the work is completed the applicant will contact the staff person assigned to this application at 301-495-2167 or laura.dipasquale@montgomeryplanning.org to schedule a follow-up site visit.



APPLICATION FOR HISTORIC AREA WORK PERMIT HISTORIC PRESERVATION COMMISSION 301.563.3400

HAWP# 1128484 DATE ASSIGNED___

FOR STAFF ONLY:

APPLICANT:

Name:Ben Davidson and Katherine Mastman	E-mail: benjamin.davidson@gmail.com			
Address: 7204 Holly Ave	City: Takoma Park, MD Zip: 20912			
Daytime Phone: 202-329-7625	Tax Account No.: 01072371			
AGENT/CONTACT (if applicable):				
Name: Eric C. Saul	E-mail: eric@saularchitects.com			
Address: 8114 Carroll Avenue	City: Takoma Park, MD Zip: 20912			
Daytime Phone: 301-270-0395	Contractor Registration No.: N/A			
LOCATION OF BUILDING/PREMISE: MIHP # of Histori	ic Property			
Is there an Historic Preservation/Land Trust/Environmentage of the easement, and documentation from the Easement of the Easeme	sement Holder supporting this application. 6 / Reviews Required as part of this Application?			
Building Number: 7204 Street: Holly	Ave			
Town/City: Takoma Park Nearest Cros	ss Street: Tulip Avenue			
Lot: P10 Block: 12 Subdivision:	0025 Parcel: 0000			
TYPE OF WORK PROPOSED: See the checklist on P for proposed work are submitted with this applica be accepted for review. Check all that apply: New Construction Deck/Porch Addition Fence Demolition Hardscape/Lands Grading/Excavation Roof I hereby certify that I have the authority to make the formula accurate and that the construction will comply with agencies and hereby acknowledge and accept this to	Shed/Garage/Accessory Structure Solar Tree removal/planting Scape Window/Door Other: Oregoing application, that the application is correct th plans reviewed and approved by all necessary			

HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFING

	cent and Confronting Property Owners]
Owner's mailing address	Owner's Agent's mailing address
7204 Holly Ave Takoma Park, MD 20912	8114 Carroll Avenue Takoma Park, MD 20912
Adjacent and confronting	Property Owners mailing addresses
7315 Piney Branch Road Takoma Park, MD 20912	7202 Holly Ave Takoma Park, MD 20912
7206 Holly Ave Takoma Park, MD 20912	7203 Holly Ave Takoma Park, MD 20912
7207Holly Ave Takoma Park, MD 20912	

Description of Property: Please describe the building and surrounding environment. Include information on significant st and scape features, or other significant features of the property:	ructures,
Existing craftsman-style historic house with a previous 1-story non-historic addition on the rear. House is located in the Takoma Park Historic District.	
Description of Work Proposed: Please give an overview of the work to be undertaken:	
Proposed is a 2nd floor addition over the footprint of the existing first floor addition to create a Master bedroom suite ups	stairs.

Work Item 1: Addition	
Description of Current Condition: 1-story rear addition (non-historic)	Proposed Work: A new 2nd story built above the first floor addition
Work Item 2: replacement of rear windows	
Description of Current Condition: double window facing rear	Proposed Work: single window facing rear
Work Item 3:	Proposed Work:

HISTORIC AREA WORK PERMIT CHECKLIST OF APPLICATION REQUIREMENTS

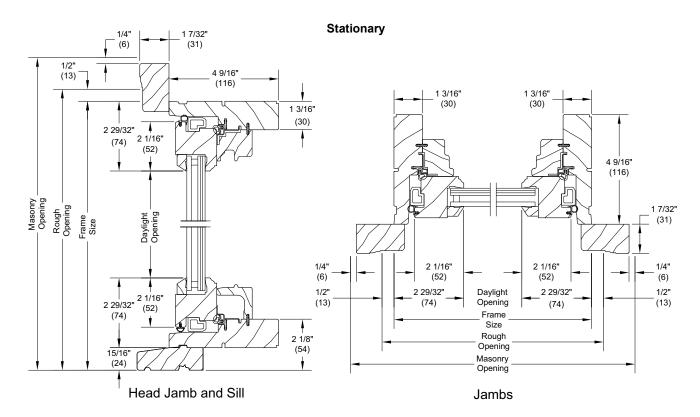
	Required Attachments						
Proposed Work	I. Written Description	2. Site Plan	3. Plans/ Elevations	4. Material Specifications	5. Photographs	6. Tree Survey	7. Property Owner Addresses
New Construction	*	*	*	*	*	*	*
Additions/ Alterations	*	*	*	*	*	*	*
Demolition	*	*	*		*		*
Deck/Porch	*	*	*	*	*	*	*
Fence/Wall	*	*	*	*	*	*	*
Driveway/ Parking Area	*	*		*	*	*	*
Grading/Exc avation/Land scaing	*	*		*	*	*	*
Tree Removal	*	*		*	*	*	*
Siding/ Roof Changes	*	*	*	*	*		*
Window/ Door Changes	*	*	*	*	*		*
Masonry Repair/ Repoint	*	*	*	*	*		*
Signs	*	*	*	*	*		*



Section Details: IZ3 Operating and Stationary / Picture - 3/4" (19) IG

Scale: 3" = 1' 0"

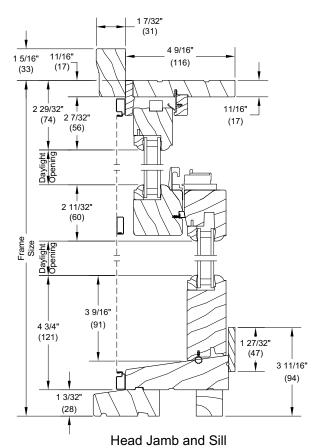
Operating 1 7/32" (6) (31) 1/2' 4 9/16" (13)(116)1 3/16" 1 3/16" 1 3/16" (30)(30)(30)2 29/32" 2 1/16" (74) (52)4 9/16" (116) 1 7/32" Masonry Opening Rough Opening Frame Size Daylight Opening (31) 2 1/16" 2 1/16" 1/4" (6) (52) (52) (6) 1/2" 1/2" 2 29/32" 2 29/32" Daylight 2 1/16" (13) (74)Opening 2 29/32" (74) (52) (74) Frame Size 2 1/8" Rough 15/16' (54)Opening (24)Masonry Opening Head Jamb and Sill Jambs



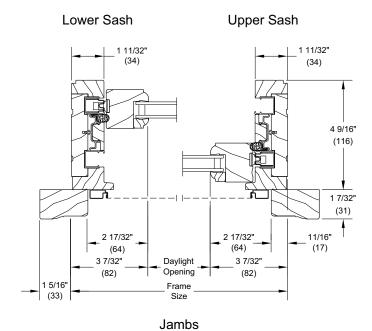


Section Details: Operating

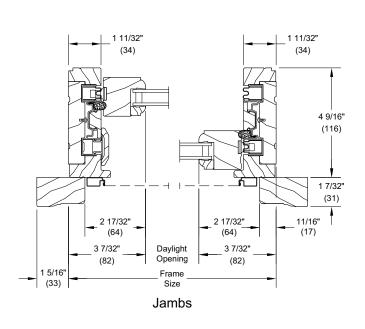


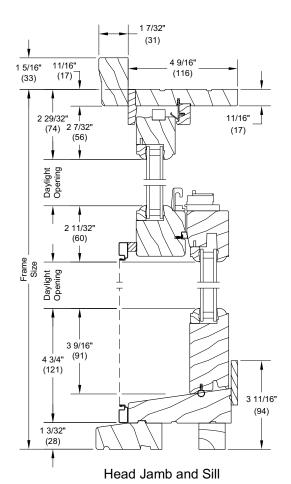


Double Hung



Single Hung





MUNICIPAL STAMPS

N 32°30'00" E 50.00' NEW 2ND FLOOR ADDITON OVER EXISTING FOOTPRINT EXIST. BAY -WINDOW 7'-0" SIDE SETBACK 7'-0" SIDE SETBACK EXISTING 2-STORY PLUS BASEMENT EXIST. CHIMNEY 26.31 EXISTING COVERED PORCH S 32°30'00" W 50.00'
HOLLY AVENUE

IL RRCHITECT
SOLL AVENUE | TAKOMA PARK, MD 209
info@saularchitects.com

REVISIONS

NAND RENOVATION

ENUE | TAKOMA PARK, MD 20912

STATE CHITECHINING

PROFESSIONAL CERTIFICATION:
I, ERIC SAUL, HEREBY CERTIFY
THAT THESE DOCUMENTS WERE
PREPARED OR APPROVED BY ME,
AND THAT I AM A DULY LICENSED
ARCHITECT UNDER THE LAWS OF
THE STATE OF MARYLAND.
LICENSE NO. 14248, EXPIRATION
DATE JUNE 30, 2027

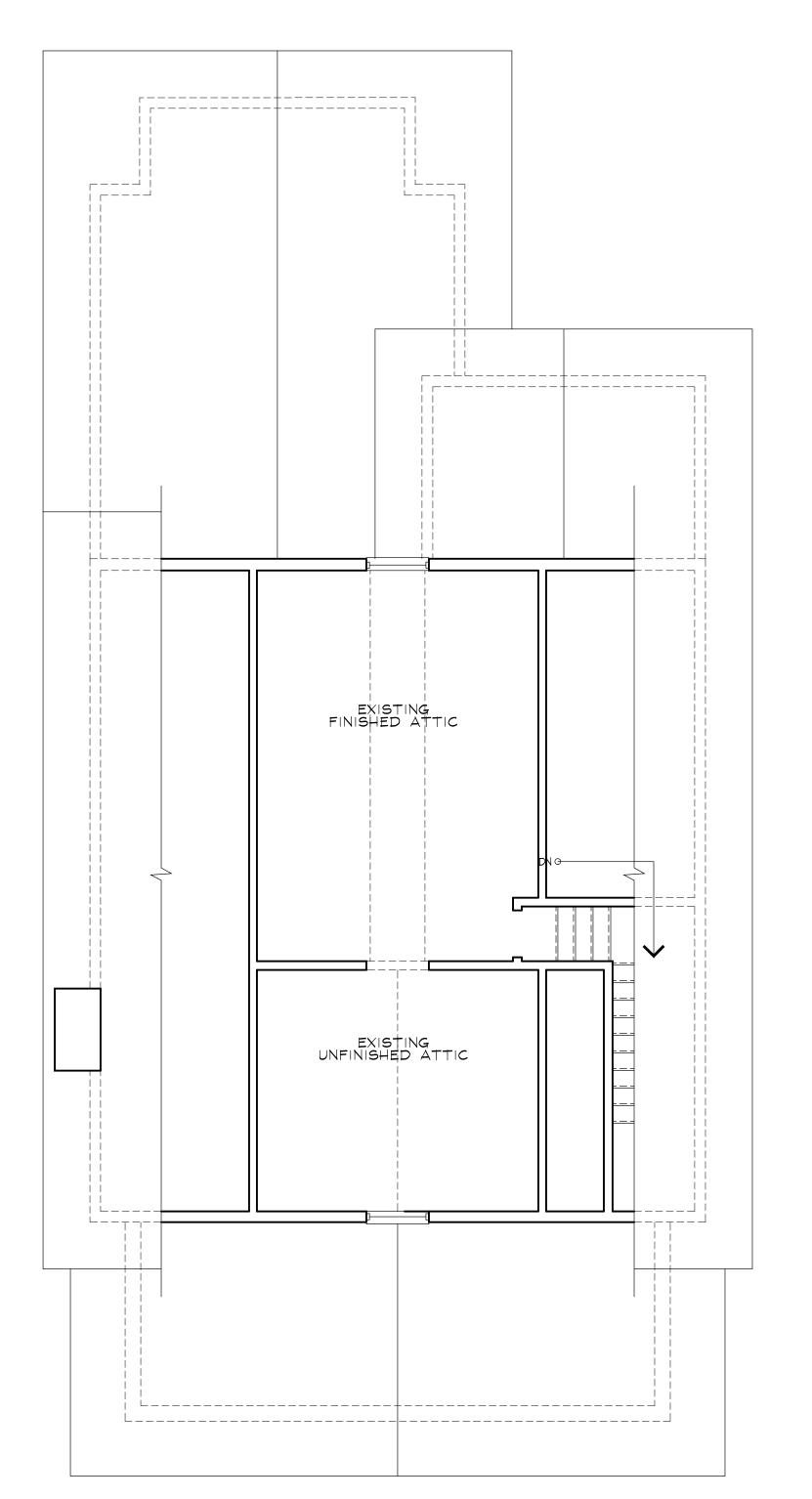
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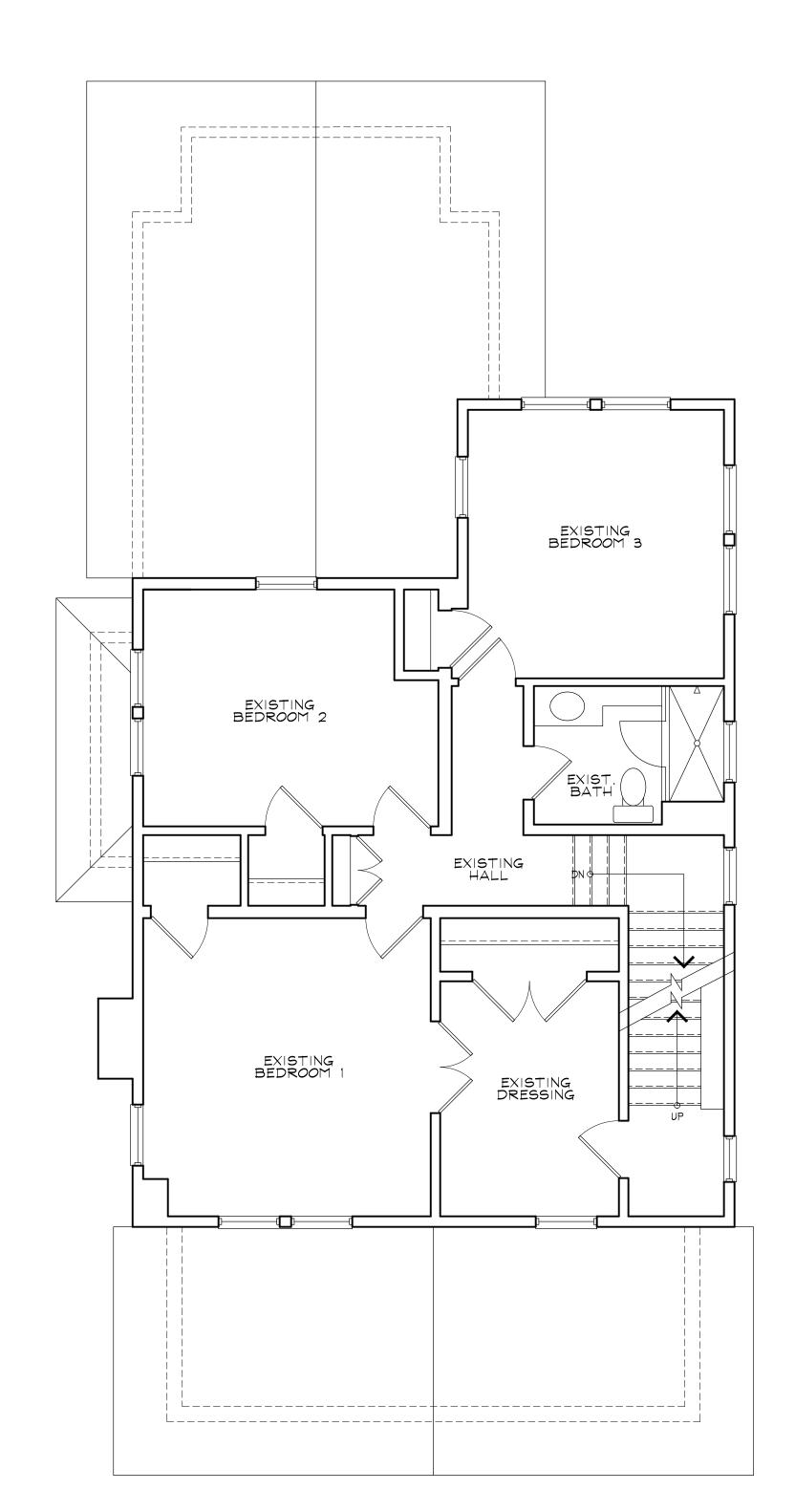
DATE PURPOSE
12.13.24 PRE-DESIGN/SD MEETING 1
12.20.24 SD MEETING 2

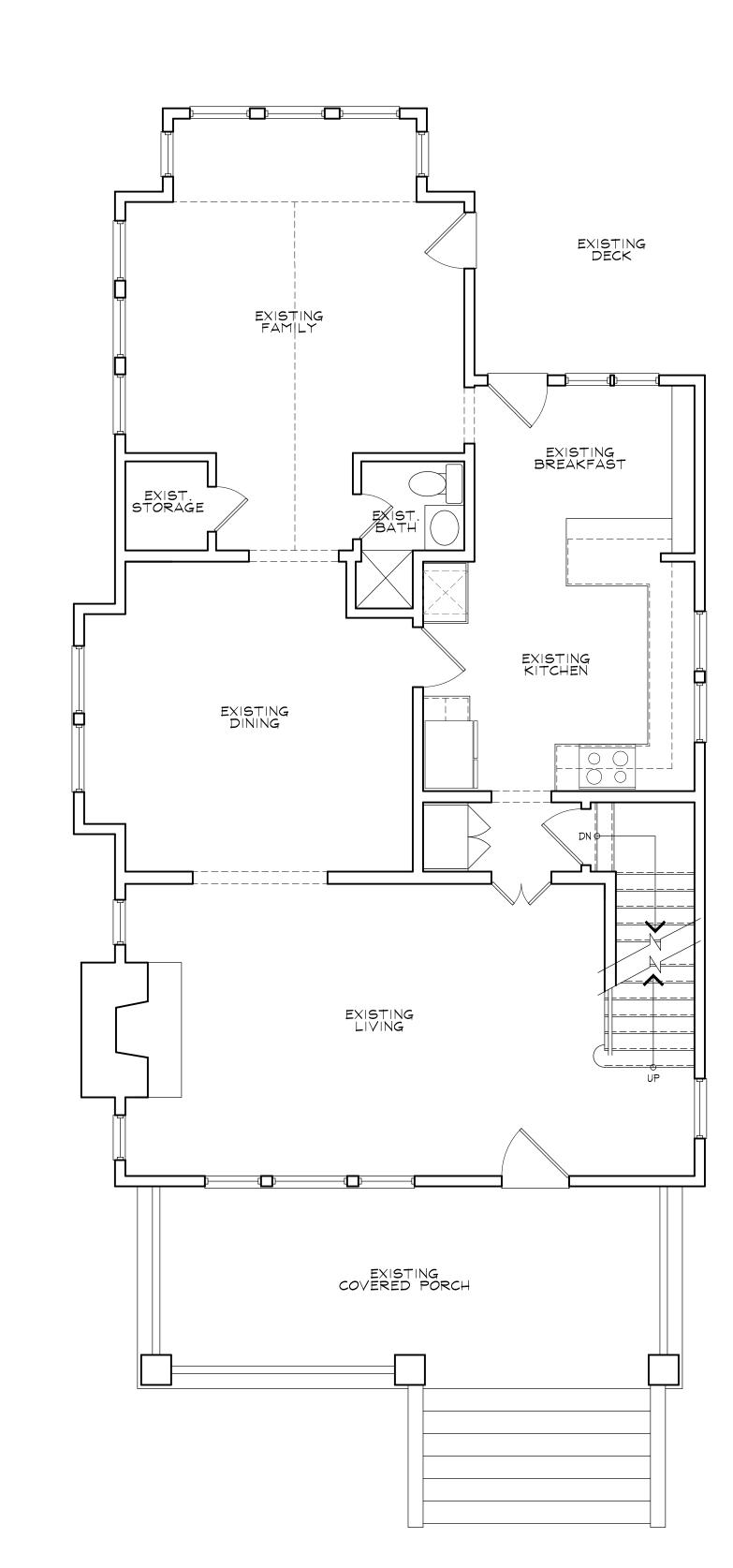
ZONING

CS









EXISTING/DEMO FIRST FLOOR PLAN 1/4'' = 1'-0''



- (1) EXISTING WINDOW TO BE REMOVED
- (2) EXISTING BAY WINDOW TO BE REMOVED
- 3 BEARING WALL TO BE REMOVED SEE FRAMING PLANS FOR NEW BEAM
- (4) EXISTING DOOR TO BE REMOVED
- (5) DEMO EXISTING BRICK WALL FOR NEW WINDOW
- (6) DEMO EXISTING EXTERIOR DECK AND STEPS
- (7) COMPLETE DEMO OF EXISTING ADDITION: DEMO EXISTING KITCHEN, DINING ROOM, SECOND FLOOR BEDROOM. SECOND FLOOR JOISTS TO BE REMOVED AND REPLACED WITH NEW JOISTS PER NEW FRAMING PLANS. EXISTING EXTERIOR MASONRY WALLS TO REMAIN INTACT
- (8) COMPLETE DEMO OF EXISTING BATHROOM: REMOVE ALL CABINETS, PLUMBING FIXTURES, HARDWARE, FINISHES AND FLOORING. CAP ALL PLUMBING AND EXPOSE ALL MECHANICAL AND ELECTRICAL.
- 9 DEMO NON-LOAD BEARING WALL
- (10) DEMO EXISTING FRONT PORCH INCLUDING FOUNDATION
- (11) EXISTING CLOSET TO BE DEMOLISHED
- (12) DEMO EXISTING ROOFING AND RAILING
- (13) DEMO EXISTING AREAWAY

RCHITEC

REVISIONS

GENERAL DEMO NOTES

- 1. DEMOLITION DRAWINGS ARE SCHEMATIC AND ARE INCLUDED TO DESCRIBE THE DEMOLITION WORK IN A GENERAL MANNER.
- 2. EXISTING CONSTRUCTION SHALL REMAIN UNLESS NOTED OTHERWISE AND SHALL BE PROTECTED FROM DAMAGE DUE TO DEMOLITION, CONSTRUCTION, THEFT, VANDALISM, MOISTURE, WEATHER, ETC. ALL DISTURBED EXISTING ITEMS SHALL BE RESTORED TO ORIGINAL CONDITION.
- 3. SEAL OFF UNDISTURBED AREAS OF THE BUILDING FROM DEMOLITION AREAS TO PREVENT THE INFILTRATION OF DUST AND DEBRIS. SECURE BUILDING TO PREVENT UNWANTED ENTRY THROUGH OPENINGS CREATED DURING CONSTRUCTION.
- 4. EXISTING CONCEALED ELEMENTS WERE NOT NECESSARILY VERIFIED PRIOR TO DEMOLITION. ALL DISCOVERIES OF UNIDENTIFIED OR INCORRECTLY LOCATED EXISTING ELEMENTS SHALL BE REPORTED TO THE ARCHITECT BEFORE REMOVAL FOR FINAL DISPOSAL.
- 5. ALL ITEMS DESIGNATED FOR RE-USE TO BE VERIFIED BY OWNER, PROTECT ANY STORED ITEMS TO BE RE-USED FROM DAMAGE DUE TO DEMOLITION, CONSTRUCTION, THEFT, VANDALISM, MOISTURE, WEATHER, ETC.
- 6. ALL DEBRIS BECOMES THE PROPERTY OF THE CONTRACTOR AND SHALL BE REMOVED FROM THE PREMISES AT THE CONTRACTOR'S EXPENSE AND DISPOSED OF ACCORDING TO LOCAL CODES AND GOVERNING AUTHORITIES.

FLOOR PLAN LEGEND

EXISTING WALL TO REMAIN

(8'-0"

NEW INT. 2X4 STUD WALL, U.N.O.

NEW EXTERIOR 2X6 STUD WALL; R-20 MIN. INSULATION

R-13 MIN. INSULATION

EXISTING WALL TO BE REMOVED

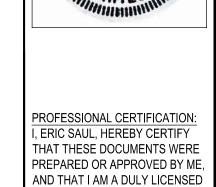
NEW EXT. 2X4 STUD FURRED WALL

NEW 8" CONC. MASONRY WALL

EXISTING ITEM TO BE REMOVED

CEILING HEIGHT INDICATOR

NEW BRICK MASONRY WALL OR PIER



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THE STATE OF MARYLAND. LICENSE NO. 14248, EXPIRATION

DATE JUNE 30, 2027

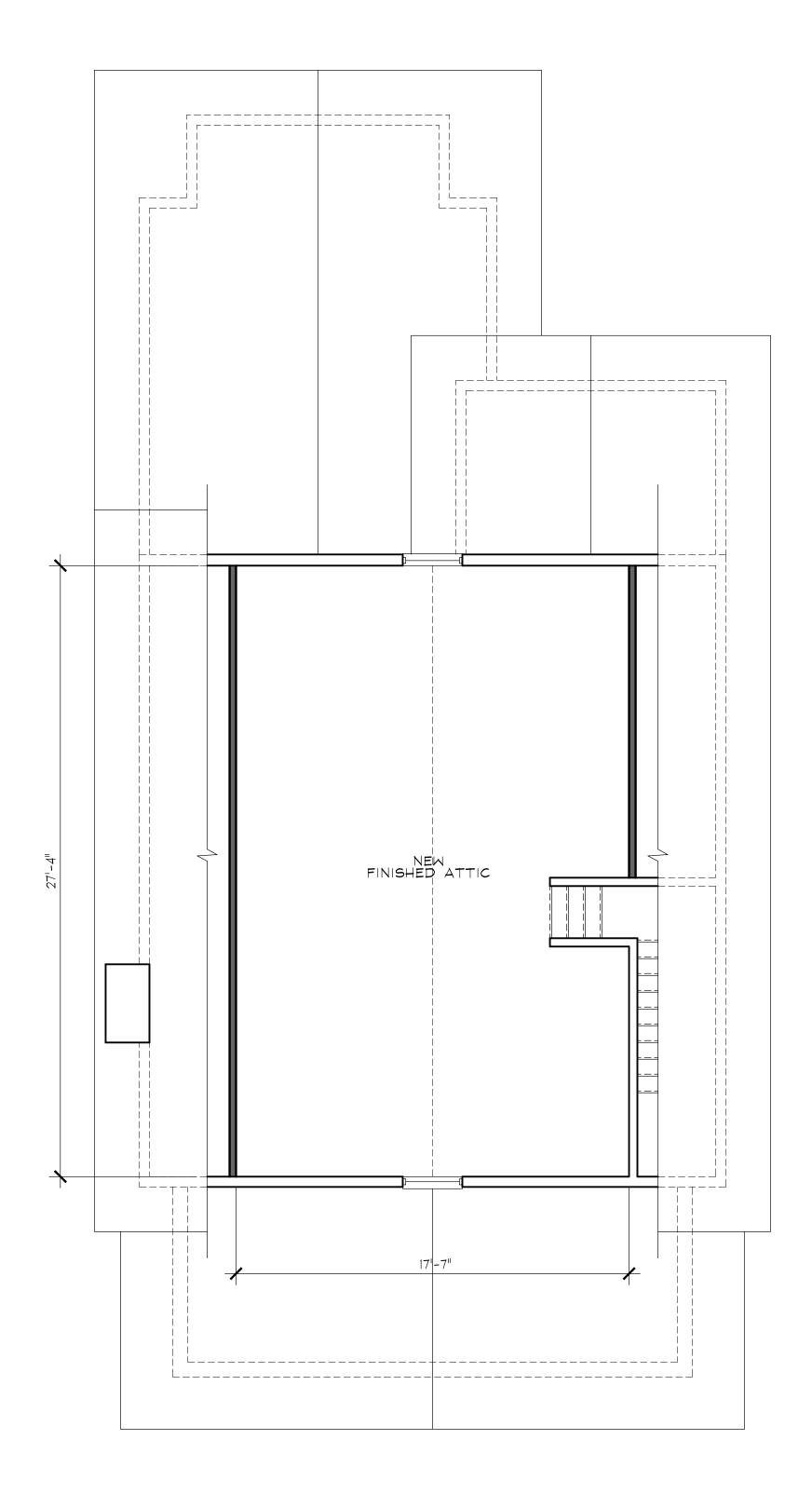
DATE PURPOSE 2.13.24 PRE-DESIGN/SD MEETING 1

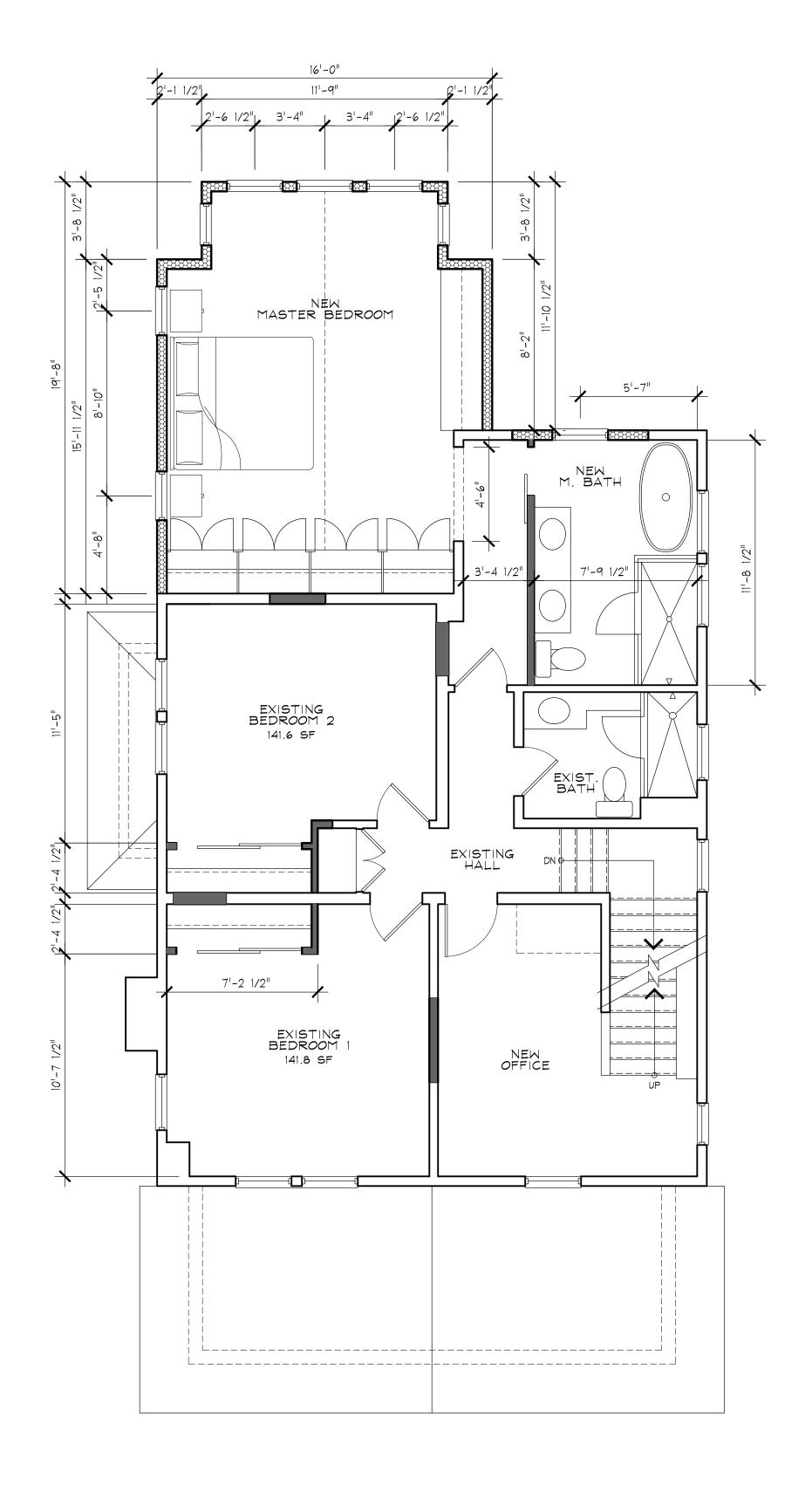
12.20.24 SD MEETING 2

EXISTING/DEMO

FLOOR PLANS









1 NEW TOILET

2 NEW 84" VANITY SINK

3 NEW CUSTOM TILED SHOWER W/ GLASS ENCLOSURE AND TILED SOAP NICHE

4 NEW 36" VANITY

5 NEW TILE FLOORING - SELECTED BY OWNER

6 NEW CASED OPENING

7 NEW HARDWOOD FLOORING TO MATCH DIRECTION OF EXISTING - ADD BLOCKING UNDER FLOOR AS NEEDED

8 NEW KITCHEN CABINETS PER SEPARATE KITCHEN DESIGN DRAWINGS

9 NEW 36" HIGH DECK GUARDRAIL

10 PT DECKING BOARDS

11 5" PRE-FINISHED GUTTER TO MATCH EXISTING HOUSE

12 DOWNSPOUT - MATCH EXISTING HOUSE

13 NEW 30 YEAR ARCHITECTURAL ROOF SHINGLE - COLOR SELECTED BY OWNER

14 NEW BUILT-IN

15 CUSTOM CLOSET ORGANIZING

16 NEW RIDGE VENT

17 NEW 6X6 PT POST (TYP.)

18 NEW 9.5" SQ. COLUMN WRAP (6X6 PT POST INSIDE)

19 POURED CONCRETE PORCH. OPTION TO COVER IN STONE

20 CLOSET/PANTRY SHELVING TO BE DESIGNED OR SELECTED BY OWNER

21 NEW PEDESTAL SINK

RCHITEC SAUL

REVISIONS

PROFESSIONAL CERTIFICATION: I, ERIC SAUL, HEREBY CERTIFY

THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME,

AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF

LICENSE NO. 14248, EXPIRATION

PROJECT NUMBER: 24013 PRINTING LOG

THE STATE OF MARYLAND.

DATE JUNE 30, 2027

2.20.24 SD MEETING 2

GENERAL NOTES:

 ALL DIMENSIONS ARE TO FACE OF STUD, CONCRETE OR MASONRY ON NEW WALLS, AND TO FACE OF FINISH OF EXISTING WALLS.

2. ANGLED WALLS ARE 45° TO ADJACENT WALLS, U.N.O.

CEILING HEIGHT INDICATOR

3. DOORS TO BE LOCATED 4" FROM WALL ON HINGE

DATE PURPOSE 2.13.24 PRE-DESIGN/SD MEETING 1

SIDE OR CENTI	ER OF THE SPACE, U.N.O.
FLOOR F	PLAN LEGEND
	EXISTING WALL TO REMAIN
	NEW INT. 2X4 STUD WALL, U.N.O.
	NEW EXT. 2X4 STUD FURRED WALL R-13 MIN. INSULATION
202020202	NEW EXTERIOR 2X6 STUD WALL; R-20 MIN. INSULATION
	NEW 8" CONC. MASONRY WALL
7//////////////////////////////////////	NEW BRICK MASONRY WALL OR PIE

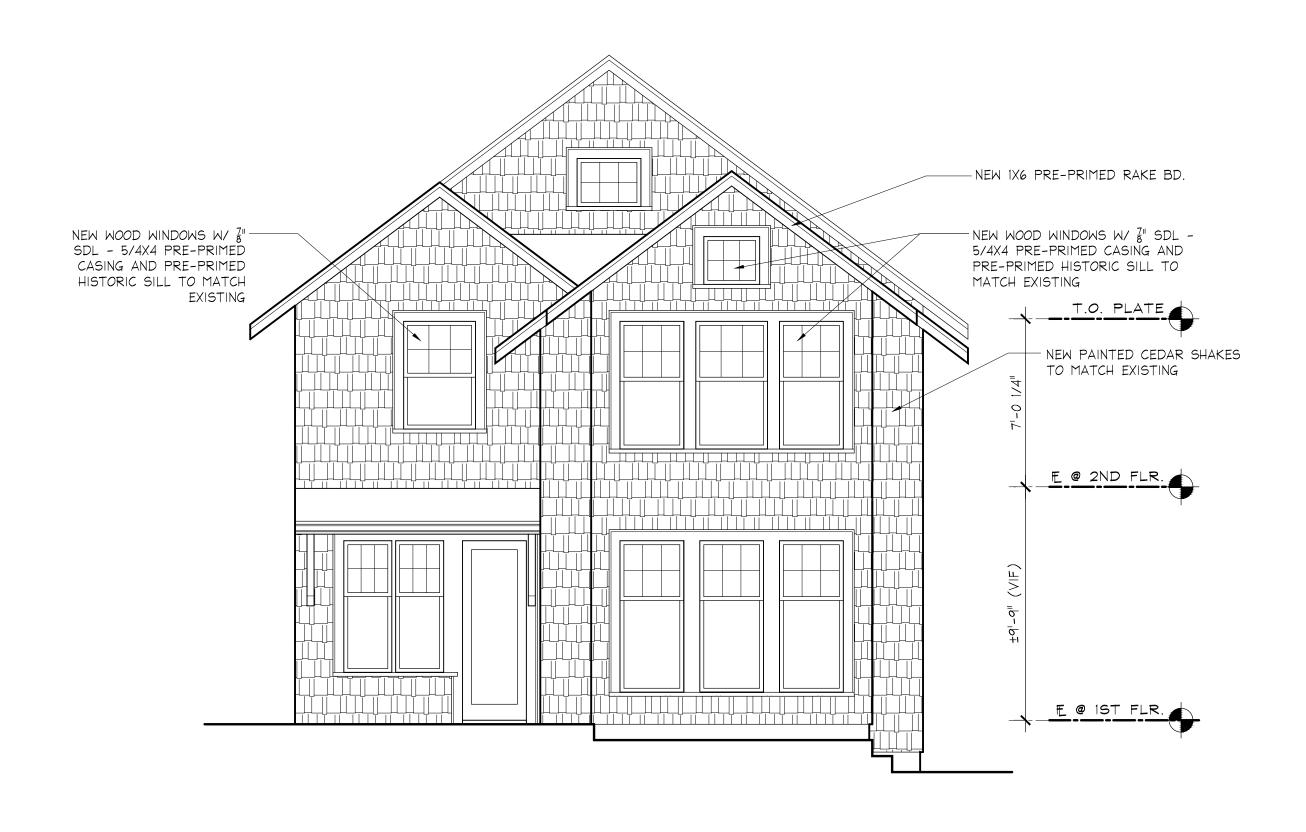
PROPOSED SECOND FLOOR WALL OR PIER AND ATTIC PLANS EXISTING WALL TO BE REMOVED EXISTING ITEM TO BE REMOVED



3 PROPOSED SIDE (SOUTH) ELEVATION
A2 1/4" = 1'-0"



2 PROPOSED SIDE (NORTH) ELEVATION
A2 1/4" = 1'-0"



PROPOSED REAR ELEVATION

▲RCHITECTS SAUL

REVISIONS

RESIDENCE

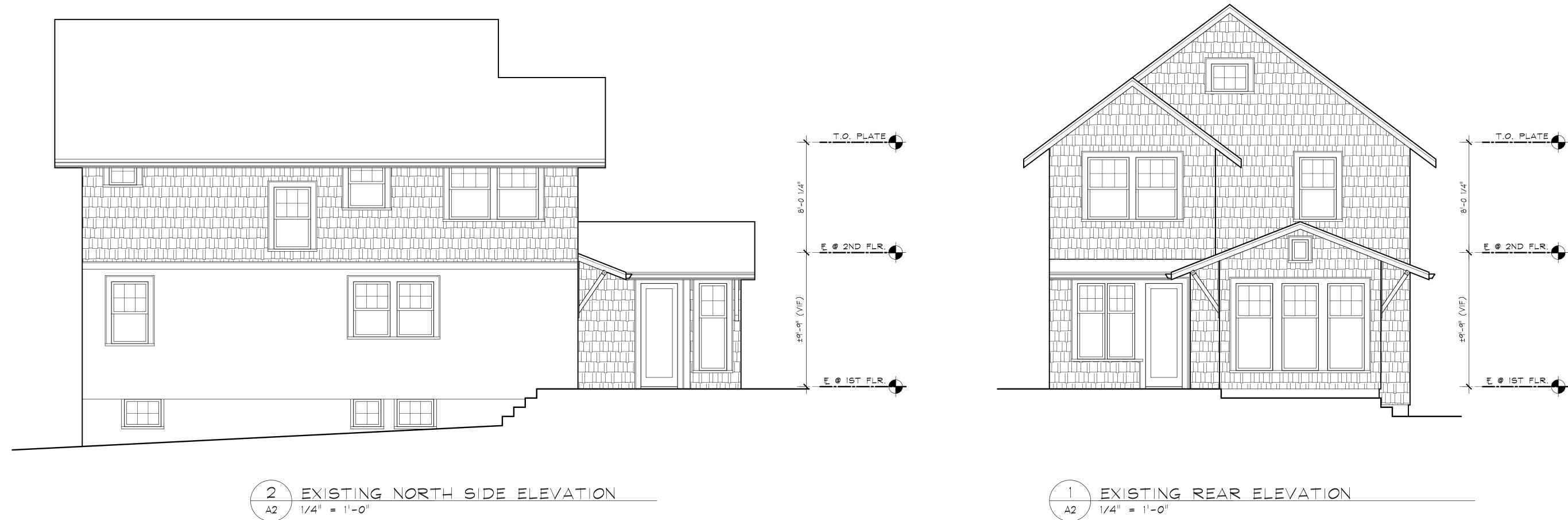
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PROJECT NUMBER: 24013 PRINTING LOG DATE PURPOSE 2.13.24 PRE-DESIGN/SD MEETING 1 12.20.24 SD MEETING 2

EXTERIOR ELEVATIONS

3 EXISTING SOUTH SIDE ELEVATION
A2 1/4" = 1'-0"



1 EXISTING REAR ELEVATION
A2 1/4" = 1'-0"

SAUL ARCHITECTS

REVISIONS

DAVIDSON RESIDENCE
ADDITION AND RENOVATION
7204 HOLLY AVENUE | TAKOMA PARK, MD 20912

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 DATE
 PURPOSE

 12.13.24
 PRE-DESIGN/SD MEETING 1

 12.20.24
 SD MEETING 2

EXISTING EXTERIOR ELEVATIONS











