

# **MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION**

APPROVED: Minutes for the meeting of  
Wednesday, June 25, 2025

Maryland-National Capital Park and Planning Commission  
Montgomery Regional Office Auditorium  
2425 Reddie Drive, Wheaton, MD 20902

**The Wheaton Headquarters Auditorium and Building were OPEN to the public.**

## **PRESENT**

Chair. Burditt, V. Chair. Hains, Comm. Pelletier, Comm. Doman, Comm. Dominianni and Comm. Galway were in attendance.

None joined remotely.

Comm. Sutton, Comm. Radu, and Comm. Naser were absent.

Rebecca Ballo, Historic Preservation Supervisor; Dan Bruechert, Cultural Resources Planner III; Laura DiPasquale, Cultural Resources Planner III; and Devon Murtha, Cultural Resources Planner II were in attendance.

## **WORKSESSION**

The Montgomery County Historic Preservation Commission held a work session at 6:30 pm to receive staff briefings. The work session concluded at approximately 6:55 p.m.

## **MEETING**

The Montgomery County Historic Preservation Commission met in regular session on Wednesday, June 25, 2025 at 7:00 p.m. in attendance in the Auditorium of the Wheaton Headquarters Office in Wheaton, Maryland.

### **I. HISTORIC AREA WORK PERMITS**

#### **COMMISSION ACTION:**

Motion: V. Chair Hains moves to approve the HAWPs as cited below in accordance with Chapter 24.A and conditions recommended by staff, Comm. Galway 2nds. (6-0)

Vote:    Yea:        Unanimous  
          Nay:        None  
          Abstain:    None

Action: Approve all HAWPs as cited below in accordance with the Secretary of Interior Standards, with Chapter 24.A and with conditions by staff.

- A. 11650 Snowden Farm Parkway, Germantown (HAWP #1118730) (*Master Plan Site #13/19, **Howes Farm***); NECC for playground installation. (*Dan Bruechert*)
- B. 8003 Overhill Road, Bethesda (HAWP #1118844) (Greenwich Forest Historic District); Michael and Lisa Dobbs for window replacement. (*Devon Murtha*)
- C. 7500 Maple Avenue, Takoma Park (HAWP #1119049) (Takoma Park Historic District); Rosalind Grigsby/City of Takoma Park for right-of-way alterations associated with the Maple Avenue Connectivity Project. (*Dan Bruechert*)
- D. ---
- E. 7112 Poplar Avenue, Takoma Park (HAWP #1119086) (Takoma Park Historic District); Gary Stern (Tina Crouse, Agent) for solar panel installation. (*Devon Murtha*)
- F. 2500 Holman Avenue, Silver Spring (HAWP #1097561) (Forest Glen Historic District); Partap Verma for construction of two new single-family houses with associated grading, hardscape alterations, and tree removals. (*Laura DiPasquale*)
- G. **DEFERRED FROM 6/11 AGENDA** - 10923 Montrose Avenue, Garrett Park (HAWP #1117964) (Garrett Park Historic District) Jonathan Paul, Barbara Collier, Carol Ballentine for window replacement. (*Devon Murtha*)
- H. ---

COMMISSION ACTION:

The Commission heard the following cases.

- D. 1811 Brighton Dam Road, Brookeville (HAWP #1119197 RETROACTIVE) (Master Plan Site #23/72, Prospect Hill); Jeffrey Shirazi (Sean P. Hughes, Agent) for retroactive construction of accessory buildings and fencing. (Rebecca Ballo)

Speaker: Rebecca Ballo presents the staff report. Jeffrey Shirazi (owner) represents the property and answers questions from the commission.

Deliberations: The commissioners ask questions and make comments. The commission has a short discussion.

Motion: V. Chair Hains moves to approve the 7 accessory structures and the 2 fences. Comm. Pelletier 2nds. (6-0)

Vote:	Yea:	Unanimous
	Nay:	None
	Abstain:	None

Action: The Historic Preservation Commission approves the HAWP with staff conditions and the new commission condition.

H. 10923 Montrose Avenue, Garrett Park (HAWP #1119860 RETROACTIVE) (Garrett Park Historic District) Jonathan Paul, Barbara Collier, and Carol Ballentine for retroactive porch decking replacement. (Devon Murtha)

Speaker: Devon Murtha presents the staff report. Barbara Collier (owner) represents the property and answers questions from the commission.

Deliberations: The commissioners ask questions and make comments. The commission deliberates on the item.

Motion: V. Chair Hains moves to deny the project and cites PVC as inappropriate. Comm. Pelletier 2nds. Chair Burditt requests a roll call vote. (4-2-0)

Vote:	Yea:	Comms. Dominianni, Hains, Burditt, Pelletier
	Nay:	Comms. Galway and Doman
	Abstain:	None

Action: The Historic Preservation Commission denies the HAWP citing the PVC as inappropriate per 24A, the guidelines, and policy 24-01.

II. DRAFT ILLUSTRATED DESIGN GUIDELINES FOR HPC POLICY 24-01: REPLACEMENT PORCH FLOORING & DECKING

Speaker: Rebecca Ballo, Dan Bruechert and Devon Murtha present the new guidelines for replacement porch and deck flooring.

Deliberations: The commissioners ask questions and make comments. The commission has a discussion on the item. The commission provides feedback to staff.

III. TECHNICAL CORRECTION TO HPC POLICY 24-01

COMMISSION ACTION:

Action: V. Chair Hains moves to approve the technical correction to the proposed guidelines for porch and deck floor

A. TECHNICAL CORRECTION TO HPC POLICY 24

Motion: V. Chair Hains moves to approve the technical correction to the guidelines for porch and deck flooring. Chair Burditt 2nds. (6-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

IV. MINUTES

COMMISSION ACTION:

Action: Comm. Dominianni moves to approve the meeting minutes for June 11, 2025.

B. June 11, 2025

Motion: Comm. Dominianni moves to approve the meeting minutes for June 11, 2025. Chair Burditt 2nds. (6-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

VI. OTHER BUSINESS

A. Commission Items

None.

B. Staff Items

1. The commissioner's iPad security update will start.
2. The Wilson and Charlotte Jordan House from the last hearing will go to the Planning Board on July 10<sup>th</sup>
3. After July 1<sup>st</sup> Historic Preservation becomes its own division.

VII. ADJOURNMENT

There being no further business, the Montgomery County Historic Preservation Commission adjourned at approximately 9:10 pm Wednesday, June 25th, 2025.

An audio-video recording of this meeting is available online at  
<http://montgomeryplanning.org/planning/historic/historic-preservation-commission/>.