



FOR STAFF ONLY:

HAWP# \_\_\_\_\_

DATE ASSIGNED \_\_\_\_\_

# APPLICATION FOR HISTORIC AREA WORK PERMIT

HISTORIC PRESERVATION COMMISSION  
301.563.3400

## APPLICANT:

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Tax Account No.: \_\_\_\_\_

## AGENT/CONTACT (if applicable):

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Contractor Registration No.: \_\_\_\_\_

**LOCATION OF BUILDING/PREMISE:** MIHP # of Historic Property \_\_\_\_\_

Is the Property Located within an Historic District? ☐ Yes/District Name \_\_\_\_\_

☐ No/Individual Site Name \_\_\_\_\_

Is there an Historic Preservation/Land Trust/Environmental Easement on the Property? If YES, include a map of the easement, and documentation from the Easement Holder supporting this application.

Are other Planning and/or Hearing Examiner Approvals /Reviews Required as part of this Application? (Conditional Use, Variance, Record Plat, etc.?) If YES, include information on these reviews as supplemental information.

Building Number: \_\_\_\_\_ Street: \_\_\_\_\_

Town/City: \_\_\_\_\_ Nearest Cross Street: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Parcel: \_\_\_\_\_

**TYPE OF WORK PROPOSED: See the checklist on Page 4 to verify that all supporting items for proposed work are submitted with this application. Incomplete Applications will not be accepted for review. Check all that apply:**

☐ New Construction

☐ Deck/Porch

☐ Shed/Garage/Accessory Structure

☐ Addition

☐ Fence

☐ Solar

☐ Demolition

☐ Hardscape/Landscape

☐ Tree removal/planting

☐ Grading/Excavation

☐ Roof

☐ Window/Door

☐ Other: \_\_\_\_\_

I hereby certify that I have the authority to make the foregoing application, that the application is correct and accurate and that the construction will comply with plans reviewed and approved by all necessary agencies and hereby acknowledge and accept this to be a condition for the issuance of this permit.

\_\_\_\_\_  
Signature of owner or authorized agent

\_\_\_\_\_  
Date

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

**Owner's Agent's mailing address**

**Adjacent and confronting Property Owners mailing addresses**

**Description of Property:** Please describe the building and surrounding environment. Include information on significant structures, landscape features, or other significant features of the property:

**Description of Work Proposed:** Please give an overview of the work to be undertaken:

Work Item 1: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

Work Item 2: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

Work Item 3: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

**NORBECK ROSENWALD SCHOOL – HAWP APPLICATION**  
**WORK ITEMS, CONTINUED**  
**JULY 23, 2025**

<b>Work Item 4: Tree Removal/Planting</b>	
<i>Description of Current Condition</i>	<i>Proposed Work</i>
The existing planting beds in front of the building are in disrepair and are not utilized. The existing shrubs are too dense and block the windows on the right side of the elevation. The 30" DBH tree between the building and the parking lot conflicts with the preferred location for the new sidewalk and entrance ramp.	Remove all plant beds and vegetation in front of the building. Remove the 30" DBH tree and plant a new Zelkova serrata 'Green Vase' tree further to the west (but positioned to provide shade at the new bench). Provide one small landscaping bed for shrubs between the ramp and the building, and one large planting area for shrubs and understory trees between the entrances.
<b>Work Item 5: New Windows on Rear Facade</b>	
<i>Description of Current Condition</i>	<i>Proposed Work</i>
Currently there are two small windows in the existing restrooms on the rear elevation of the building.	Remove existing rear windows and add a group of four new windows to provide more natural light to the interior space. The size and placement of each window (width, sill height and head height) will match the existing windows. The new windows will be aluminum clad wood windows, with profiles to match the existing windows to the extent possible.
<b>Work Item 6: Not Used</b>	
<i>Description of Current Condition</i>	<i>Proposed Work</i>

# HISTORIC AREA WORK PERMIT CHECKLIST OF APPLICATION REQUIREMENTS

	Required Attachments						
Proposed Work	I. Written Description	2. Site Plan	3. Plans/ Elevations	4. Material Specifications	5. Photographs	6. Tree Survey	7. Property Owner Addresses
New Construction	*	*	*	*	*	*	*
Additions/ Alterations	*	*	*	*	*	*	*
Demolition	*	*	*		*		*
Deck/Porch	*	*	*	*	*	*	*
Fence/Wall	*	*	*	*	*	*	*
Driveway/ Parking Area	*	*		*	*	*	*
Grading/Excavation/ Landscaping	*	*		*	*	*	*
Tree Removal	*	*		*	*	*	*
Siding/ Roof Changes	*	*	*	*	*		*
Window/ Door Changes	*	*	*	*	*		*
Masonry Repair/ Repoint	*	*	*	*	*		*
Signs	*	*	*	*	*		*

# Norbeck-Muncaster Mill Neighborhood Park- Park Activity Building



Front (East) Elevation



Rear (West) Elevation





South-West Elevation



South Elevation



North Elevation w. tree that will be removed





Alternate Entrance



Main Entrance



Accessible Parking Space



Damaged Curb  
(North-West corner of Parking Lot)



Building History Signage Panel





■ Indicates monument set

W.S.C. R/W  
FOR WATER LINES

**SURVEYOR'S CERTIFICATE**  
I hereby certify that the property shown hereon has been surveyed and that property markers have been found or set as indicated.

*George W. Bush*  
**GEORGE W. BUSH**

Registered Land Surveyor #2565 (Md.)

PLAT OF "PROPOSED RESECT"  
(UNRECORDED)

BOARD OF COUNTY SCHOOL COMMISSIONERS  
0.4998 Ac.  
0.0202 Ac. in road  
0.4796 Ac.

Cemetery

GLADYS COLE WILLIAMS  
WALTER E. WILLIAMS  
L. 2115

CHARLOTTE D. COLE  
L. 450

INSET

MUNCASTER MILL  
ROAD (MD. RT. 115)

SCANNED

**NORBECK MUNCASTER MILL**  
**PLAT OF SURVEY**  
**NORBECK COMMUNITY**  
**BUILDING AREA**

MONTGOMERY COUNTY, MARYLAND  
SCALE: 1"=100' 19 JUNE 1964  
MATZ, CHILDS & ASSOCIATES  
CIVIL ENGINEERS - LAND SURVEYORS  
322 NORTH STONESTREET AVE.  
ROCKVILLE, MARYLAND  
PO2-5585

DEPARTMENT OF PARKS  
MARYLAND NATIONAL CAPITAL PARK & PLANNING COMMISSION

com. Bly-





**NORBECK-MUNCASTER MILL  
NEIGHBORHOOD PARK**  
4101 Muncaster Mill Road, Norbeck, MD 20853

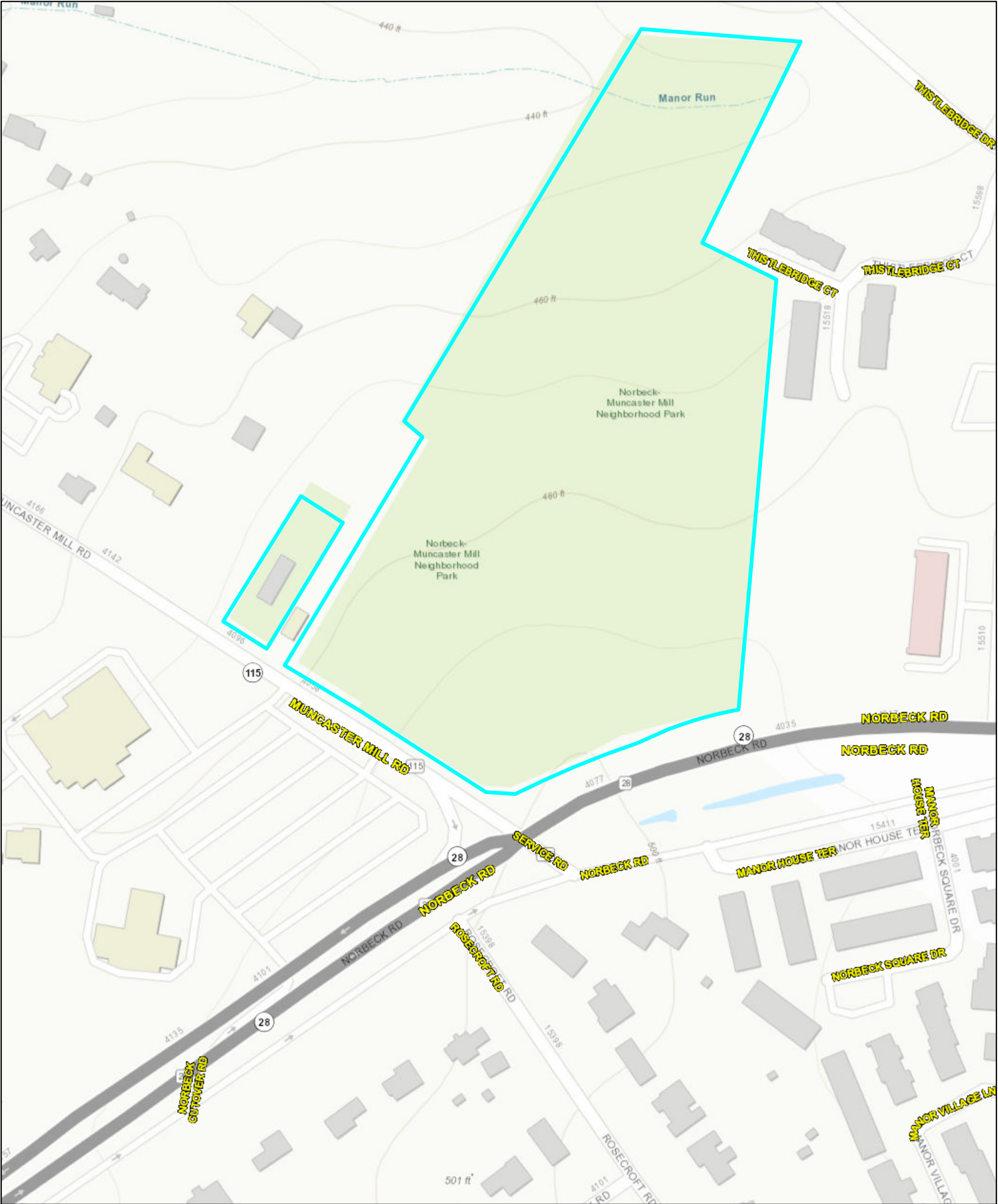


SCALE: 1 inch = 60 feet  
0 30 60 120 Feet



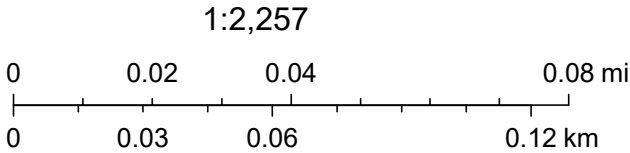


# Norbeck-Muncaster Mill NP PAB



7/22/2025, 3:34:07 PM

M-NCPPC Parkland (Boundary)



MNCPPC, VITA, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Montgomery County Planning Department