



APPLICATION FOR  
HISTORIC AREA WORK PERMIT  
HISTORIC PRESERVATION COMMISSION  
301.563.3400

FOR STAFF ONLY:

HAWP# \_\_\_\_\_

DATE ASSIGNED \_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Tax Account No.: \_\_\_\_\_

**AGENT/CONTACT (if applicable):**

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Contractor Registration No.: \_\_\_\_\_

**LOCATION OF BUILDING/PREMISE:** MIHP # of Historic Property \_\_\_\_\_

Is the Property Located within an Historic District? ☐ Yes/District Name \_\_\_\_\_

☐ No/Individual Site Name \_\_\_\_\_

Is there an Historic Preservation/Land Trust/Environmental Easement on the Property? If YES, include a map of the easement, and documentation from the Easement Holder supporting this application.

Are other Planning and/or Hearing Examiner Approvals /Reviews Required as part of this Application? (Conditional Use, Variance, Record Plat, etc.?) If YES, include information on these reviews as supplemental information.

Building Number: \_\_\_\_\_ Street: \_\_\_\_\_

Town/City: \_\_\_\_\_ Nearest Cross Street: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Parcel: \_\_\_\_\_

**TYPE OF WORK PROPOSED: See the checklist on Page 4 to verify that all supporting items for proposed work are submitted with this application. Incomplete Applications will not be accepted for review. Check all that apply:**

☐ New Construction

☐ Deck/Porch

☐ Shed/Garage/Accessory Structure

☐ Addition

☐ Fence

☐ Solar

☐ Demolition

☐ Hardscape/Landscape

☐ Tree removal/planting

☐ Grading/Excavation

☐ Roof

☐ Window/Door

☐ Other: \_\_\_\_\_

I hereby certify that I have the authority to make the foregoing application, that the application is correct and accurate and that the construction will comply with plans reviewed and approved by all necessary agencies and hereby acknowledge and accept this to be a condition for the issuance of this permit.

\_\_\_\_\_  
Signature of owner or authorized agent

\_\_\_\_\_  
Date

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

**Owner's Agent's mailing address**

**Adjacent and confronting Property Owners mailing addresses**

**Description of Property:** Please describe the building and surrounding environment. Include information on significant structures, landscape features, or other significant features of the property:

**Description of Work Proposed:** Please give an overview of the work to be undertaken:

Work Item 1: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

Work Item 2: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

Work Item 3: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

# HISTORIC AREA WORK PERMIT CHECKLIST OF APPLICATION REQUIREMENTS

	Required Attachments						
Proposed Work	I. Written Description	2. Site Plan	3. Plans/ Elevations	4. Material Specifications	5. Photographs	6. Tree Survey	7. Property Owner Addresses
New Construction	*	*	*	*	*	*	*
Additions/ Alterations	*	*	*	*	*	*	*
Demolition	*	*	*		*		*
Deck/Porch	*	*	*	*	*	*	*
Fence/Wall	*	*	*	*	*	*	*
Driveway/ Parking Area	*	*		*	*	*	*
Grading/Exc avation/Land scaing	*	*		*	*	*	*
Tree Removal	*	*		*	*	*	*
Siding/ Roof Changes	*	*	*	*	*		*
Window/ Door Changes	*	*	*	*	*		*
Masonry Repair/ Repoint	*	*	*	*	*		*
Signs	*	*	*	*	*		*

## PROJECT PROPOSAL

Attn: Susan Diamond 10110 Day Ave Silver Spring 20910 • July 3, 2025

Thank you for contacting MBS Contracting in regards to your exterior remodeling project. The following is a preliminary estimate on the scope of work to be performed.

### **New roof and gutter installation**

#### **Windows**

1. All new windows to be installed into existing window Bucks.
2. Damaged window bucks to be repaired and or replaced as needed.
3. All windows and bucks to be flashed accordingly with flashing tapes and coil stock.
4. Interior window openings to be re-trimmed as needed.
5. All openings to be insulated using spray foam.
6. Master bathroom block window to be removed and new window to be installed. Interior tile work to be redone accordingly.

#### **Siding**

7. All siding to be removed and disposed of.
8. Damaged sheathing and old fiberboard to be removed and replaced with 5/16 osb sheathing
9. All exterior sheathing to be wrapped in peel and stick air and water barrier membrane (WRB).
10. All openings to be tied into and flashed to the WRB membrane.
11. 2" of R8 Roxul insulation to wrap WRB.
12. 3/4" boards to create breathable rainscreen assembly.
13. Bug screening to be used at top and bottoms.
14. All new composite trim to be used for window trim ,soffit, rake, and fascia.
15. Choice of pre-painted Hardie smooth siding to be installed.

#### **New roof and gutter installation**

16. Existing roof shingles and underlayment to be removed.
17. 2" R14 foam board to wrap the existing roof deck.
18. ½" zip boards to be used for the new roof deck assembly.
19. Existing roof exhaust and boots to be removed and replaced.
20. Ice and water barrier shield to be installed at all perimeters throughout the roof.
21. Synthetic water-resistant underlayment to be installed throughout the roof deck.
22. New flashing to be installed as needed.
23. Custom 2 piece siding counterflashing to be installed.
24. New drip edging to be installed throughout the roof perimeters.
25. Choice of 30yr architectural shingles to be installed.
26. All gutters and downspouts to be removed and replaced using 6" k style gutters and 6" downspouts. Choice of new gutter guards to be installed.

#### **Painting**

27. All exterior trim to be prepared and painted with choice of paint color and sheen.
28. All interior window trim work to be prepared and painted.
29. Front room wall, ceiling, and trim to be repainted.
30. All hallways to be repainted ceiling, walls, and trim.
31. Basement bedroom, Guest bedroom, Master bedroom, 2nd floor bathroom to be repainted ceiling, walls, and trim. Work to be done due to unforeseen damage due to work related to exterior work.

#### **Plumbing, HVAC and Electrical**

32. New exterior spigots and shut offs to be extended and installed.
33. New shutoff access panel to be installed.
34. Electrical meter to be extended out to meet new exterior elevation.
35. Choice of new exterior light fixtures to be installed.
36. All exterior boxes to be extended.
37. New plugs and switches to be installed.

This does not include but not limited to unforeseen damage to walls or substrate. Work to correct problem areas is offered additionally. We offer the above-mentioned work for the price of an estimated price of **\$128,000**. Price includes labor and materials.

This project should be completed within 2 months. The work area will be cleaned each workday including organized storage of all materials. Our normal workdays are 8 am to 5 pm Mon - Fri and weekends as needed.

Roger Herrera  
Owner















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FOR APPLICATION USE EL RODILLO

FLASHING TAPE