

## **RUSTIC ROADS ADVISORY COMMITTEE**

4<sup>th</sup> Thursday of the month

7:00-9:00 PM



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### **Meeting Notes - Virtual Meeting October 24, 2024**

#### **Attendees:**

#### **Members:**

Sandy Heiler  
Mason Hopkins  
Barbara Hoover  
Tom Linthicum  
Jamey Pratt, non-voting  
Elena Shuvalov  
Richard Thoms  
Billy Williard

#### **Guests:**

Laura Van Etten, Member Emeritus  
Florence Dwyer, Montgomery County Planning Department  
Bernie Mihm  
John Stuart

**MCDOT Staff Coordinator:** Chris Van Alstyne

**MCDOT Executive Administrative Aide:** Tawanda Johnson

The meeting was called to order at 7:02 p.m.

#### **Action Items**

##### **Approval of Agenda**

Committee members approved agenda.

##### **Approval of Minutes from September 26, 2024, Meeting**

Committee members approved minutes.

#### **Discussion Items**

##### **Discussion and approval of BCC Questionnaire**

The committee chair will finalize the agenda and Chris Van Alstyne will transmit agenda to Jamey Pratt for posting. 10-14 days before the RRAC meeting Chris will prompt the committee to submit agenda items. Additional edits to the questionnaire were discussed and approved and a final draft will be distributed to the committee for review prior to submission.

##### **Road signage discussion for temporary advertisements**

Richard Thoms put together a spreadsheet with regulations for temporary signage. Discussion centered on appropriate possible steps for committee to address temporary signage on private property.

**Discussion of sending RRAC emails to include members emeritus: Laura Van Etten and Jane Thompson**  
Motion passed to include members emeritus for all RRAC emails.

**Status of obtaining new placards and display tripods**

Chris Van Alstyne ordered heavy duty tripods for use. Committee requests updated maps as the primary need to refresh current RRAC posters.

**Production of additional RRAC brochures**

Chris Van Alstyne will email out existing version of trifold brochure for comment. Brochure will be printed on off-white heavy bond paper for better presentation.

**Road sign tracking status**

Chris Van Alstyne presented the tracking sheet to the committee and asked for volunteers to confirm the information. The list is broken down into geographic areas. Use the comments to clarify what type of sign is located at the intersections. Chris will send list to members to sign up for areas to verify.

**Confirm date of next meeting**

Next meeting at 7:00 pm on December 12, 2024 and will be virtual.

**Planning Department Updates:**

**Big Woods Road 1 application** – FYI for RRAC – no plans yet. Lot has no frontage on a rustic road. Planning department will notify committee if the application moves forward.

**Margaret T. Rast Trust Property (Big Woods Road)** – Concept Plan/ NRIFSD 420231050. Proposed 14-lot property. Owner is the Margaret Rast Trust. Planning department will notify committee if the application moves forward.

**MCDOT Updates**

**Road maintenance practices discussion**

The Committee discussed road maintenance practices, particularly the use of tar and chip vs asphalt. General road maintenance and poor upkeep of roads was noted as a significant concern. The committee voted against a motion to recommend the use of asphalt paving for standard use on rustic roads. The Committee recommended that major resurfacing plans should be reviewed by the Committee for comment. Jamey Pratt will send a link to the Executive Regulations for Maintenance Procedures.

**Other Discussion:**

**Adopt a Rustic Road**

Laura Van Etten gave a brief overview of the program that is run by DOT.

**Update/Status Items**

Laura Van Etten suggests having time for status of letters/items from previous meetings on the agenda. Chris Van Alstyne to send final version of letters to committee.

Meeting adjourned at 9:14 p.m.