

**MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION**

DRAFT: Minutes for the meeting of  
Wednesday, April 17, 2024

Maryland-National Capital Park and Planning Commission  
Montgomery Regional Office Auditorium  
2425 Reddie Drive, Wheaton, MD 20902

**The Wheaton Headquarters Auditorium and Building were OPEN to the public.**

**PRESENT**

Chair. Sutton, (Acting) V. Chair. Hains, Comm. Pelletier, Comm. Doman, and Comm. Galway, were in attendance.

None joined remotely.

Comm. Burditt, Comm. Naser, Comm. Radu, Comm. Dominianni were absent.

Rebecca Ballo, Historic Preservation Supervisor; Dan Bruechert, Cultural Resources Planner III; Chris Berger, Cultural Resources Planner III; Kevin Manarolla, Planner Technician II were in attendance.

**WORKSESSION**

The Montgomery County Historic Preservation Commission held a work session at 6:30 pm to receive staff briefings. The work session concluded at approximately 7:00 p.m.

**MEETING**

The Montgomery County Historic Preservation Commission met in regular session on Wednesday, April 17, 2024 at 7:00 p.m. in attendance in the Auditorium of the Wheaton Headquarters Office in Wheaton, Maryland.

I. **HISTORIC AREA WORK PERMITS**

**COMMISSION ACTION:**

Motion: (Acting) V. Chair Hains moves to approve the HAWPs as cited below in accordance with Chapter 24.A and conditions recommended by staff, Comm. Pelletier 2nds. (5-0)

Vote:    Yea:       Unanimous  
          Nay:       None  
          Abstain:   None

Action:   Approve all HAWPs as cited below with conditions by staff.

- A. 313 Market Street, Brookeville (HAWP #1063326) (Brookeville Historic District); Jeff Issokson for siding alteration and chimney removal. *(Chris Berger)*
- B. 6951 Carroll Avenue, Takoma Park (HAWP #1063867) (Takoma Park Historic District); City of Takoma Park (Rosalind Grigsby, Agent) for installation of a bus shelter and associated hardscape alterations. *(Dan Bruechert)*
- C. **STAFF APPROVED**
- D. 7050 Carroll Avenue, Takoma Park (HAWP #1063982) (Takoma Park Historic District); Charbel Abrache for sign installation. *(Chris Berger)*
- E. 9400 Rockville Pike, Bethesda (HAWP #1063979) (*Master Plan Site #35/05*, **Bethesda Meeting House**); Bethesda Meeting House Foundation, Inc. (Hank Levine, Agent) for sign installation. *(Dan Bruechert)*
- F. 7835 Hampden Lane, Bethesda (HAWP #1061294) (Greenwich Forest Historic District); Karlen Murray for window and door replacement. *(Dan Bruechert)*
- G. 6710 Westmoreland Avenue, Takoma Park (RETROACTIVE HAWP #1064236) (Takoma Park Historic District); Jim Walsh for after the fact exterior alterations, shed installation, and hardscape alterations. *(Dan Bruechert)*
- H. 17 West Irving Street, Chevy Chase (HAWP #1064778) (Chevy Chase Village Historic District); Ed and Carolyn Norberg (Luke Olson, Architect) for partial demolition and new two-story addition, 1.5-story garage, and patio, ~~and demolition of gazebo~~. *(Chris Berger)*

## II. PRELIMINARY CONSULTATIONS

- A. 102 East Kirke Street, Chevy Chase (Chevy Chase Village Historic District); Britt and Will Williams (Luke Olson, Architect) for demolition of garage and construction of new garage, partial demolition, fenestration alteration, new two-story rear addition, hardscape alterations, tree removal, pool installation. *(Dan Bruechert)*

Dan Bruechert presents the staff report. Will Williams (owner) and Luke Olson (architect) present the project, provide testimony, and answer questions from the commission.

The commission provides feedback to the applicant and recommends proceeding to a HAWP.

- B. 3705 Underwood Street, Chevy Chase (HAWP #1064284) (*Master Plan Site #35/91*, **Welsh House**); Rich and Jacqueline Renz (Luke Olson, Architect) for partial demolition, porch infill, and new two-story rear addition. *(Chris Berger)*

Chris Berger presents the staff report. Rich and Jacqueline Renz (owners), Luke Olson (architect) present the project, provide testimony, and answer questions from the commission.

The commission provides feedback to the applicant and recommends proceeding to a HAWP.

III. WORKSESSION AND ADOPTION OF HPC POLICY NO. 24-01 FOR THE APPROPRIATENESS OF SUBSTITUTE MATERIALS FOR PORCH AND DECK FLOORING

Discussion of the new policy about substitute materials final deferred to the June 12. The commission requested the subcommittee to meet again on May 8<sup>th</sup> to review the public testimony submitted to date. The commission closed the public record for the item.

IV. MINUTES

COMMISSION ACTION:

Action: Approval of the meeting minutes for April 3, 2024.

A. April 3, 2024

Motion: Comm. Sutton defers the approval of the April 3rd minutes to the May 8th meeting. Roll call voice vote was unanimously approved.

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

V. OTHER BUSINESS

A. Commission Items

B. Staff Items

VI. ADJOURNMENT

There being no further business, the Montgomery County Historic Preservation Commission adjourned at approximately 9:00 p.m. Wednesday, April 17th, 2024.

An audio-video recording of this meeting is available online at <http://montgomeryplanning.org/planning/historic/historic-preservation-commission/>.