

**MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION**

DRAFT: Minutes for the meeting of  
Wednesday, July 12, 2023

Maryland-National Capital Park and Planning Commission  
Montgomery Regional Office Auditorium  
2425 Reddie Drive, Wheaton, MD 20902

**The Wheaton Headquarters Auditorium and Building were OPEN to the public.**

**PRESENT**

Chair Sutton, V. Chair Burditt, Comm. Hains, Comm. Pelletier, Comm. Radu, Comm. Naser, Comm. Galway and Comm. Dominianni were in attendance.

None joined remotely.

Comm. Doman was absent.

Rebecca Ballo, Historic Preservation Supervisor; Dan Bruechert, Cultural Resources Planner III; John Liebertz, Cultural Resources Planner III; Kevin Manarolla, Planner Technician II.

**WORKSESSION**

The Montgomery County Historic Preservation Commission held a work session at 6:30 pm to receive staff briefings. The work session concluded at approximately 7:00 p.m.

**MEETING**

The Montgomery County Historic Preservation Commission met in regular session on Wednesday, July 12, 2023 at 7:00 p.m. in attendance in the Auditorium of the Wheaton Headquarters Office in Wheaton, Maryland.

I. **HISTORIC AREA WORK PERMITS**

**COMMISSION ACTION:**

Motion: Comm. Burditt moves to approve the HAWPs as cited below, Comm. Hains 2nds. (8-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

Action: Approve all HAWPs as cited below.

A. 115 Elm Avenue, Takoma Park (HAWP #~~1035116~~~~1030265~~) (Takoma Park Historic District); Jerry Lavery and Rachael Pierotti (Unique Tibbs, Agent) for construction of rear deck. *(Dan Bruechert)*

**B. POSTPONED**

C. 7338 Carroll Avenue, Takoma Park (HAWP #1034991) (Takoma Park Historic District); David Heath and Nadine Langlois (Brian McCarthy, Architect) for partial demolition, construction of new rear addition, deck, and screened in porch, roof and gutter replacement, and fenestration alterations. *(Dan Bruechert)*

D. 7102 Poplar Avenue, Takoma Park (HAWP #1034682) (Takoma Park Historic District); William Ince and Mary Henderson (Brian McCarthy, Architect) for partial demolition, new construction, porch alterations. *(Dan Bruechert)*

II. PRELIMINARY CONSULTATIONS

A. 3930 Washington Street, Kensington (HAWP #) (Kensington Historic District); John and Iris Schwabe (Jodi Longo, Architect) for partial demolition and new construction. *(John Liebertz)*

John Liebertz presents the staff report. John and Idris Schabe (owners), Jodi Longo (agent), and Glenn Carnecio (architect) represent the project and answer questions from the commission.

The commission provides feedback to the applicants.

III. CREATION OF SUBCOMMITTEE TO ADDRESS POLICIES & PROCEDURES FOR NON-EXTANT MASTER PLAN SITES

Motion: Comm. Sutton moves to create the subcommittee. The subcommittee will be comprised of Chair Sutton, Comm. Hains, Comm. Burditt, Comm. Radu, and Comm. Dominiani. The committee will meet from 6-6:30pm at the next available meeting in August. A quorum of 3 members will be required to conduct any business. The purview of the committee will be to examine and recommend to the full HPC the creation or adoption of any policies and procedures to expedite the review of HAWPs for designated properties that are no longer extant. Comm. Burditt 2nds. (8-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

IV. MINUTES

COMMISSION ACTION:

Action: Defer the approval of the meeting minutes for June 26, 2023.

A. June 26, 2023 (if available)

Motion: Comm. Sutton moves to defer the approval to the July 26<sup>th</sup> meeting.

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

V. OTHER BUSINESS

A. Commission Items

None

B. Staff Items

None

VI. ADJOURNMENT

There being no further business, the Montgomery County Historic Preservation Commission adjourned at approximately 7:40 p.m. Wednesday, July 12th, 2023.

An audio-video recording of this meeting is available online at  
<http://montgomeryplanning.org/planning/historic/historic-preservation-commission/>.