

## Ashton Village Center Implementation Advisory Committee

Meeting Minutes: July 19, 2022, 7:03 PM

### **Agenda**

Jamey Pratt brought everyone into the virtual meeting with a welcome and Introductions 7:03

### **Attendees:**

Jamey Pratt – Park and Planning Department

Jewru Bandeh – Director East County Regional Services Center

Sandra Pereira – Up county Regulation Supervisor

### **IAC Members:**

Amy Medd - Chair

Julia Roberts - Vice Chair

Nadine Mort –Secretary

Harry Berman

Leianne Clements

Chelesa Hughes

Jessica Sidar

Michael Tharkur

Kathleen Wheeler

### **Members Absent**

Paul Mangus – informed the committee he would be absent for the July meeting.



## **Meeting Notes:**

Amy recognized that a quorum was present and the meeting went forward

Approval of minutes – June 27, 2022 meeting

The meeting minutes were reviewed; minor changes were made and approved.

Changes to Agenda

Changes to the agenda were made and the agenda was approved.

## **Old Business:**

The topic of the IAC Rules and Procedures was opened. At least three committee members requested to revise the Rules and Procedures.

IAC member attendance: Following discussion a motion was made, seconded and approved that those members who could not be in attendance should notify the Chair and Vice Chair in advance of the meeting. The Rules and Procedures were updated to reflect this

IAC Meeting Attendance: The members discussed and agreed that the Rules and Procedures should be amended to state that if a member missed three meetings the Chair will notify the Planning Board representative, Jamey Pratt who will in turn relay this information to the planning board, who can choose whether to move forward with a replacement.

Final approval of the Rules and Procedures: Following discussion a motion was made seconded and approved to adopt the Rules and Procedures

## **New Business:**

Planning 101 Slide Presentation: Jamey Pratt and Sandra Pereira introduced the members of the IAC to the process and procedures of the Planning Board.

Traffic and transportation concerns: Several committee members voiced concerns about when pedestrian, road and intersection flow and safety were brought up in the development process. Sandra noted that the State Highway Administration is involved from the beginning. Kathleen asked when parking needs will be brought up. She explained in detail that there is a parking



problem at the new Ashton Market development, which could potentially limit what commercial options can move into that space.

Community Participation: Jessica raised concerns about when and how community members can learn what is happening on the IAC and participate with the committee.

Chelsea suggested using a program called jotform. The challenge identified was how to archive these communications.

Jewru also expressed concern about providing opportunities for community members to have meaningful input.

It was noted that notifications about the IAC meetings were posted on the Park and Planning website, Nextdoor Ashton as well as other community social media pages. The committee will ask Paul Mangus to post that Jamey Pratt is the contact person for the IAC in the Olney newspaper along with his contact information.

Jewru suggested that we include a written reminder at the bottom of every agenda that community members should contact/email/call Jamey with any comments and concerns.

In addition, Jamey's contact information is on the AVCIAC website.

The committee agreed that when Jamey receives input from community members he will collect, organize and then forwarded in a PDF to members of the IAC prior to the next meeting. Any inclusions to the agenda can then be made at that time.

### **Notice of Future meeting locations and dates:**

Future meetings will be virtual, held on the third Tuesday, every other month at 7 PM or more often if a submission is made to the Planning Board that needs to be discussed in a timely manner.

The dates for the next six meetings are:

September 20, 2022, November 15, 2022, January 17, 2023, March 21, 2023 and May 16, 2023



**Please note: community members should contact/email/call Jamey Pratt with any comments and concerns:**

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Department**

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**Adjourn:**

A motion was made, seconded and approved to adjourn the meeting at 8:47 pm

