

## Ashton Village Center Implementation Advisory Committee

Meeting Minutes: June 27, 2022, 7:15 PM

### **Agenda**

Welcome and Introductions by Jamey Pratt

### **Members present**

Paul Mangus

Nadine Masone Mort

Amy Medd

Julia Roberts

Michael Tharkur

Kathleen Wheeler

### **Members Absent**

Harry Berman

Leianne Clements

Chelsea Hughes

Jessica Sidar

### **Advisors Present**

Jewru Bandeh – Director East County Regional Services Center

Jamey Pratt – Park and Planning



Jamey recognized that a quorum was present and the meeting went forward

### **Approval of minutes – June 21, 2022 meeting**

The meeting minutes were reviewed and approved

### **Changes to Agenda**

No changes to the agenda were noted

### **Discussion/Action Items:**

Discussion of and adoption of the Rules of Procedure

Jamey suggested the committee review the changes made to the Policies and Procedures document. Michael Tharkur stressed that the minutes of meetings be detailed and balanced especially in light of the Committee's general commitment to ensuring that minority views are highlighted. He noted that his proposed changes were not in the draft document shared. He was informed that the changes were in the revised document.

Following discussion the Rules of Procedure were approved and adopted

### **Selection of officers:**

Amy Medd was nominated and approved as Chair

Julia Roberts was nominated and approved as Vice Chair

Nadine Masone Mort was nominated and approved as Secretary



### **Future meeting locations and dates:**

Future meetings will be virtual, held on the third Tuesday, every other month at 7 PM or more often if a submission is made to the Planning Board that needs to be discussed in a timely manner.

The dates for the next six meetings are:

July 19, 2022, September 20, 2022, November 15, 2022, January 17, 2023, March 23, 2023 and May 16, 2023

### **Discussion items:**

Concern was voiced about if committee members were chronically absent. Jewru Bandeh will send the county's policy on members who have a number of unexcused absences.

Community notification about the meetings was discussed. Jewru Bandeh asked if the meetings will be announced to the public on the Planning Board website. He offered to publish the meeting announcements through the East County Regional Services Center and Paul Mangus will publish the meetings on the Greater Olney news calendar. Nadine Masone Mort will place announcements in Nextdoor Ashton.

Jewru Bandeh mentioned that some committee members should take the Maryland Open Meetings training and that there might be a committee member to monitor that the Roberts Rules of Order are followed. Kathleen suggested that all the officers take the training. Paul said he has completed the training and Nadine and Amy said they would do so as well.

In the context of a discussion on the ethical standards to be met by the Committee members, Michael Thakur asked if the committee members had to sign a document agreeing to follow appropriate rules.

Paul Mangus reminded the committee that this was covered in the initial agreement and or description of the job of the committee.

### **Adjourn:**

A motion was made and approved to adjourn the meeting at 8:37pm

