

## MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION

DRAFT: Minutes for the meeting of  
Wednesday, September 1, 2021

Maryland-National Capital Park and Planning Commission  
Montgomery Regional Office Auditorium  
2425 Reddie Drive, Wheaton, MD 20902

**The Wheaton Headquarters Auditorium and Building were CLOSED to the public due to the COVID-19 Pandemic Emergency.**

**The Meeting was held via a Live-Call in Number made available to the public.**

### **PRESENT**

Chairman Sutton, Comm. Radu, Comm. Pelletier, Vice Chair. Burditt, and Comm. Heiler were in attendance.

Comm. Barnes, Comm. Doman, Comm. Hains, and Comm. Clements were absent.

Rebecca Ballo, HP Supervisor; Michael Kyne, Planner Coordinator, Dan Bruechert, Senior Planner.

### **WORKSESSION**

The Montgomery County Historic Preservation Commission held a work session at 6:00 pm to receive staff briefings. The work session concluded at approximately 6:30 p.m.

### **MEETING**

The Montgomery County Historic Preservation Commission met in regular session on Wednesday, September 1, 2021 at 6:30 p.m. in the Auditorium of the Wheaton Headquarters Office in Wheaton, Maryland.

#### I. **HISTORIC AREA WORK PERMITS**

##### **COMMISSION ACTION:**

Motion: V. Chair Burditt, Comm. Heiler 2<sup>nd</sup>. (5-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

Action: Approved staff recommendations for approval of the Historic Area Work Permits as cited below.

- A. 113 Elm Avenue, Takoma Park (HAWP #962213) (Takoma Park Historic District); Catherine Rowland for construction of new accessory structure.

#### B. **WITHDRAWN**

- C. 7217 Willow Avenue, Takoma Park (HAWP #962725) (Takoma Park Historic District); Deirdre Schifeling and Peter Colavito (Eric Saul, Architect) for rear addition, fenestration alterations, and new awning addition.
  - D. 5 Grafton Street, Chevy Chase (HAWP #963216) (Chevy Chase Village Historic District); Mark Knebel (Luke Olson, Architect) for front door replacement.
  - E. 10200 River Road, Potomac (HAWP #963260) (*Master Plan Site #29/08*, **Edgar Perry House**); Melissa Brent for new sign.
  - F. 7 West Kirke Street, Chevy Chase (HAWP #963297) (Chevy Chase Village Historic District); Marc Katz (Neal Thomson, Agent) for side porch and sunroom removal and construction of new side and rear additions.
  - G. 7118 Carroll Avenue, Takoma Park (HAWP #963287) (Takoma Park Historic District); Alberto Ramos (Advanced Solar, Agent) for solar panel installation.
  - H. 17810 Meeting House Road, Olney Sandy-Spring or 900 Meeting House Road, Olney-Sandy Spring (HAWP #963303) (Sandy Spring Historic District); Sandy Spring Village (Stacy Kaplowitz, Agent) for site rehabilitation.
  - I. **WITHDRAWN**
  - J. 3537 Spencerville Road, Burtonsville (HAWP #964707) (*Master Plan Site #34/02*, **Liberty Grove Methodist Church**) Walter Sadler (Jerry Sterling, Agent) for sign installation.
- II. Tax Credit Supplemental Case, 4717 Drummond Avenue, Chevy Chase, MD

COMMISSION ACTION:

Action: Michael Kyne presented the supplemental case.

Motion: V. Chair Burditt, Comm. Heiler 2<sup>nd</sup>. (5-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

III. MINUTES FOR APPROVAL

COMMISSION ACTION:

Action: August 18<sup>th</sup> if Available.

A. August 18, 2021 (if available)

Motion: Chair Sutton, V. Chair Burditt 2<sup>nd</sup>. (5-0)

Vote: Yea: Unanimous  
Nay: None  
Abstain: None

IV. OTHER BUSINESS

A. Commission Items

There were no Commission items presented.

B. Staff Items

- 11810 Darnestown Road, Gaithersburg (HAWP #958871 REVISION) (Master Plan Site #24/13, Pleasant View ME Church/Quince Orchard School) Pleasant View United Methodist Church (Thomas Taltavull, Architect) for accessible parking and walkway.

Michael Kyne presents this staff item for approval.

Motion: V. Chair Burditt, Comm. Heiler 2<sup>nd</sup>. (5-0)

Vote: Yay: Unanimous  
Nay: None  
Abstain: None

V. ADJOURNMENT

There being no further business, the Montgomery County Historic Preservation Commission adjourned at approximately 6:39 p.m. Wednesday, September 1<sup>st</sup>, 2021.

An audio-video recording of this meeting is available online at  
<http://montgomeryplanning.org/planning/historic/historic-preservation-commission/>.