

## **RUSTIC ROADS ADVISORY COMMITTEE**

4<sup>th</sup> Thursday of the month

6:00-9:00 PM

Held on Microsoft Teams –



### **Virtual Meeting June 25, 2020**

#### **Attendees:**

**MCDOT Staff Coordinator:** Darcy Buckley  
Linsey Bryant, Executive Administrative Assistant

#### **Members Present:**

Kamran Sadeghi  
Dan Seamans  
Laura Van Etten  
Bob Wilbur  
Leslie Saville, M-NCPPC (non-voting)

#### **Members Absent:**

Bob Tworkowski, Chair  
Lonnie Luther  
Todd Greenstone

#### **Guests:**

Jane Thompson, Member Emeritus  
Nancy Regelin, Attorney, Shulman Rogers  
John Sekerak, Sr. Planner, Stantec

The meeting was called to order at 6:05 p.m.

#### **Action Items:**

#### **Meeting Minutes: April 2020 and May 2020**

Minutes for April and May were approved with minor edits unanimously.

#### **Metro Grounds Management: Damascus Rd at Howard Chapel Rd (Rustic) - (CU 20-07, 3731)**

Attorney for the applicant, Metro Grounds (current tenant), outlined the plans for the 30-acre parcel of property located at the corner of Howard Chapel Road and Damascus Road. The applicants plan to add 6-acre landscape contractor operation on the existing turf farm. Plans also include construction of an agricultural-like barn to house the landscape contractor's operation. Such operations will be set back 120 feet from Damascus Road and over 400 feet from Howard Chapel Road. Committee approved plans, as submitted by the applicant.

#### **Schaeffer Road Bridge Site Visit**

Committee members went on a site visit mid-June 2020. Because the bridge is a significant feature, the committee prefers it be rehabilitated instead of replaced. If the bridge must be replaced, the Committee wants it to be replaced in kind as a single lane bridge. The Barry Fuss of MCDOT discussed reaching out to SHA about holding off on the design of the project until a more accurate traffic count can be conducted. Motion made and approved to draft letter acknowledging the postponement of the design until a new traffic count is performed.

## **RRAC Bylaws**

Bylaws were drafted and unanimously approved for adoption, as presented.

## **Nominating Committee**

The committee was made aware that there are currently two applicants interested in filling two member vacancies. With a current member being one of the applicants, there was a question as to whether there would be a conflict of interest with that person participating in the nomination process. A motion was approved allowing the member to maintain position on the nominating committee.

## **Trundle Road (Rustic)**

Approval requested for driveway apron. The committee approves the preliminary plans, as submitted; requesting to be provided final plans when they are submitted to the Department of Permitting Services. The committee intends to provide examples of current driveways along rustic roads.

## **Discussion Items:**

### **Glen Road Bridge Response to Committee's Letter: M148 over Sandy Branch (Rustic Road)**

Committee will prepare a response to the contractor acknowledging receipt of their letter and appreciation for the follow-up information.

## **Tree Trimming**

The committee compiled a list of significant features to be included with the list of locations that require trimming. They also clarified that all tree trimming request be submitted to Brett Linkletter, Arborist, prioritizing roads affected by farm equipment. Members expressed concern over the need for provisions for tree trimming dimensions however, it was relayed that that until an agreement is reached, no action should take place. The committee is also requesting clarification on the prescriptive easements.

## **Correspondence**

Committee acknowledge the need for more timely and organized drafts/responses to correspondence; estimate two weeks. Also, In the future members will be assigned pieces of correspondence to draft. A "to do" list will be provided post meeting, summarizing who will be drafting correspondence, along with who should be copied on letters. It was also suggested that templates be created for routine responses.

## **July Meeting**

Committee intends to hold July 23, 2020, meeting and suggested inviting the project manager for Schaeffer Road Bridge.

## **Informational Items:**

### **Update on Outstanding Correspondence:**

**Crown Castle Telecommunications Site Proposals** – Letter being drafted, awaiting edits

**Adjourn**

**8:05 p.m.**

RRAC

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