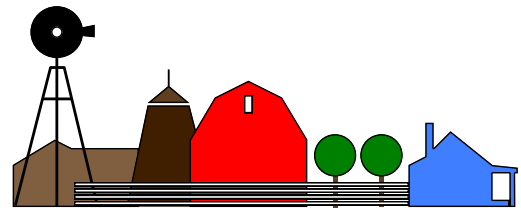


RUSTIC ROADS ADVISORY COMMITTEE

4th Tuesday of the month

6:30-8:30 PM Executive Office Building, Rockville

15th floor conference room



August 6, 2013

MEETING AGENDA

Reading and approval of July 2, 2013 minutes

Old Business (part 1)

1. Review & finalize any correspondence
2. Member replacement update

Discussions and Presentations

1. 7:00 - 7:30 Stanmore trail—Batchellors Forest Rd—Bill Musico, Soltesz Assoc.

Old Business (part 2)

1. Functional list—Bob
2. Guidelines
3. Public Awareness Update

New Business

Process for adoption of new roads

Next Meeting:

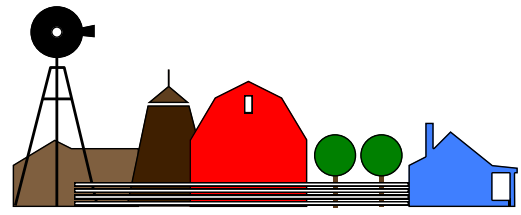
Tuesday, Sept 24th 2013

RUSTIC ROADS ADVISORY COMMITTEE

4th Tuesday of the month

7-9 PM Executive Office Building, Rockville

15th floor conference room



Meeting of August 6, 2013

Members present:

Angela Butler

Marc Miller

Christopher Marston

Bob Goldberg

Greg Deaver

Jane Thompson, replacement member

M-NCPPC member: Leslie Saville

Staff coordinator: Jay Beatty

Guests: Bill Musico, Soltesz Assoc; Chuck Kroker and Tom Hyde, Stanmore

The meeting was called to order at 6:30 pm.

Rustic Roads Guidelines

The meeting began w/ an informal discussion with the other members was started about the Guidelines and how and when to send them out. We will expand the cover letter and have it go out in one giant mass email. We should include the Appendices too w/ the 1st draft. We should ask for comments far enough out (10/15/13) to allow time for the various Dept heads to pass down to appropriate staff and the give us time to digest and amend as appropriate. The Comm fleshed out the distribution list some more. We agreed that when we receive comments we should categorize them and try to state how the comment was addressed.

Minutes

The July 2, 2013 minutes were approved with minor corrections.

Correspondence

Jay presented a new letter on “share the road” and the Comm gave him some comments back.

Member Replacement

Jay said that Jane's nomination had been forward to the executive staff.

Jay mentioned that he has transferred to the Water Resources Section of DPS. As such he will be transitioning away as coordinator. Jay and the Comm wished each other well.

Presentations:

Bill Musico and Tom Hyde presented the Stanmore natural surface trail project along Batchellors Forest Road. The project consists of a natural surface trail that is proposed to have no improvements done at all in order to create it. It is required of the Stanmore development as a Site plan Condition by MNCPPC. It will simply be a mowed pathway maintained by the HOA . The surface of the trail is to be grassed. It is to run alongside Batchellors Forest Road from the proposed subdivision to Farquhar Middle school. Questions were asked about existing conditions, drainage and maintenance.

The presenters left and the Comm caucused. The RRAC approves the concept of the trail but has concerns about future maintenance and erosion and drainage problems that may occur. Jay mentioned several items that could help assure maintenance (HOA docs, early installation, etc). The RRAC will recommend approval of the trail w/conditions. Jay will write a letter to Bill Musico. The RRAC would also like a Park like-sign to mark the trail. Leslie mentioned that perhaps the MNCPPC Parks Dept could offer advice in general.

Functional List

Bob went over his functional list of items and reminders for the Comm. He took some notes and will amend the list.

Public Awareness

Greg G. presented a triple poster board with all sorts of great Rustic Roads info on it. The Comm loved the poster and had various ideas for improving it. Angela mentioned that the Montgomery Farm Bureau is having a dinner on 9/20 and that she and Greg would staff the booth w/ the poster.

Process for adoption of new roads

Leslie explained the process for adopting new roads into the program and what Master plans need to be revised. The Comm has several road requests backlogged. The Master Plan work has been put off by the Council for quite a few years. They had previously asked the Council to support amending the Master Plans. The Comm asked that Leslie take the lead in writing another letter to the Council.

Adjourned

The meeting was adjourned at 8:30 pm. The next meeting is scheduled for Tuesday, September 24, 2013, at 6:30 pm.

MINUTES APPROVED: September 24, 2013