

SAMPLE INVITATION

Use this template as a guide for your meeting invitations. You can include this language in an email, send invitations in the mail or use it as a guide to invite people over the phone.

You're Invited!

What: Montgomery Planning's Thrive 2050 Plan Meeting-in-a-Box

Where:

When:

RSVP by:

RSVP to:

The Montgomery County Planning Department has invited us to host a meeting using their Thrive Montgomery 2050 Meeting-in-a-Box kit so they can hear from us as they work on the update to Montgomery County's General Plan.

The General Plan is Montgomery County's long-range policy framework for guiding land use and growth. Montgomery County's existing General Plan was last comprehensively updated in the 1960s. Since it has been 50 years since this document has been fully updated, planners really want to hear from us – the community – on what matters most to us for the next 30 years so that we can keep our county thriving.

We look forward to hearing from you!

For more information about the process, please www.thrivemontgomery.com