

Plat Narrative

Plat Name: _____ **Plat Number:** _____
Applicant: _____ **Phone:** _____

Purpose of the plat: (i.e., Plat to implement an approved preliminary plan (Provide Plan number(s) and Phase, if applicable). For a minor subdivision plat, provide justification for its approval under Chapter 50 of the Montgomery County Code, the Subdivision Regulations.)

Checklist (Check all that apply; add items if necessary.)

Submitted in ePlans with filenames as specified in the Application Upload Checklist & Submission Requirements.

Submittal Item	Submitted	N/A
Plat Narrative	<input type="checkbox"/>	<input type="checkbox"/>
Plat Drawing	<input type="checkbox"/>	<input type="checkbox"/>
Property Deed	<input type="checkbox"/>	<input type="checkbox"/>
Plat(s) for Adjacent Property	<input type="checkbox"/>	<input type="checkbox"/>
MCDEP Information Form	<input type="checkbox"/>	<input type="checkbox"/>
Agreement(s) List type(s): _____	<input type="checkbox"/>	<input type="checkbox"/>
Easement(s) List type(s): _____	<input type="checkbox"/>	<input type="checkbox"/>
Address Plan or Address Verification	<input type="checkbox"/>	<input type="checkbox"/>
DXF Copy of Plat	<input type="checkbox"/>	<input type="checkbox"/>
Verification of Payment for MCDPS Minor Plat Fee	<input type="checkbox"/>	<input type="checkbox"/>
Approved Sketch Plan for Minor Subdivision Lot Line Adjustment	<input type="checkbox"/>	<input type="checkbox"/>
Previous Plat(s) for the Property	<input type="checkbox"/>	<input type="checkbox"/>
Additional Items _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
Previous approved Plan(s) Plan Numbers: _____	<input type="checkbox"/>	<input type="checkbox"/>
Resolutions for Previously Approved Plans	<input type="checkbox"/>	<input type="checkbox"/>
Approved FCP	<input type="checkbox"/>	<input type="checkbox"/>
Copy of MCDOT Recommendations Letter	<input type="checkbox"/>	<input type="checkbox"/>
Approved Storm Drain Study for Downstream Adequacy	<input type="checkbox"/>	<input type="checkbox"/>
Storm Drain/Paving Plan for Public Road Improvements	<input type="checkbox"/>	<input type="checkbox"/>

 Plat Preparer Signature

 Date

(I certify that this application for record plat approval meets the submission requirements)