MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION
STAFF REPORT

Address: 7000 Carroll Ave., Takoma Park
Resource: Contributing Resource
Takoma Park Historic District
Applicant: City of Takoma Park
(Gina Mathis, Agent)
Review: HAWP

Meeting Date: 3/28/2018
Report Date: 3/21/2018
Public Notice: 3/14/2018
Tax Credit: N/A
Staff: Michael Kyne

Case Number: 37/03-181 RETROACTIVE

PROPOSAL: Electric vehicle charging station

STAFF RECOMMENDATION

Staff recommends that the HPC approve with one (1) condition the HAWP application.

1. The charging station will be painted or wrapped, with final review and approval delegated to staff.

ARCHITECTURAL DESCRIPTION

SIGNIFICANCE: Outstanding Resource within the Takoma Park Historic District
STYLE: Art Deco
DATE: c. 1925-40

PROPOSAL

The applicants propose to install an electric vehicle charging station in front of the rear parking lot at the subject property. The charging station has already been installed, and this is a retroactive application.

APPLICABLE GUIDELINES

When reviewing alterations and new construction within the Takoma Park Historic District several documents are to be utilized as guidelines to assist the Commission in developing their decision. These documents include the historic preservation review guidelines in the approved and adopted amendment for the Takoma Park Historic District (Guidelines), Montgomery County Code Chapter 24A (Chapter 24A), Ordinance #1999-43, Takoma Park Commercial District Façade Ordinance (Ordinance #1999-43), and the Secretary of the Interior’s Standards for Rehabilitation (Standards). The pertinent information in these documents is outlined below.

Takoma Park Historic District Guidelines

There are two very general, broad planning and design concepts which apply to all categories. These are:

- The design review emphasis will be restricted to changes that are all visible from the public right-of-way, irrespective of landscaping or vegetation (it is expected that the majority of new additions
will be reviewed for their impact on the overall district), and

- The importance of assuring that additions and other changes to existing structures act to reinforce and continue existing streetscape, landscape, and building patterns rather than to impair the character of the historic district.

Regarding Commercial Areas: Takoma Old Town and Takoma Junction, the Guidelines state:

- The City of Takoma Park has enacted ordinances which provide design standards for Takoma Old Town (#2592 and #2701) and Takoma Junction (#1985-30). These design standards provide appropriate guidance for design review of alterations and additions to existing structures in the commercial areas of the Takoma Park Historic District. They should be used by the Historic Preservation Commission in reviewing applications for all HAWPs in the commercial areas.

- As with the residential areas, there are structures in the commercial areas that have been classified as Outstanding, Contributing and Non-Contributing/Out-of-Period. Although the design standards that have already been adopted by the City of Takoma Park will be used for guidance with all structures, the level of scrutiny for each resource should be commensurate with its architectural and historical significance.

Montgomery County Code; Chapter 24A-8

(a) The commission shall instruct the director to deny a permit if it finds, based on the evidence and information presented to or before the commission that the alteration for which the permit is sought would be inappropriate, inconsistent with or detrimental to the preservation, enhancement or ultimate protection of the historic site or historic resource within an historic district, and to the purposes of this chapter.

(b) The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

1. The proposal will not substantially alter the exterior features of an historic site or historic resource within an historic district; or

2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site or historic resource located within an historic district in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located; or

4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or

5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or

6. In balancing the interests of the public in preserving the historic site or historic resource located within an historic district, with the interests of the public from the use and benefit
of the alternative proposal, the general public welfare is better served by granting the
permit.

(c) It is not the intent of this chapter to limit new construction, alteration or repairs to any 1 period or
architectural style.

(d) In the case of an application for work on an historic resource located within an historic district,
the commission shall be lenient in its judgment of plans for structures of little historical or design
significance or for plans involving new construction, unless such plans would seriously impair the
historic or architectural value of surrounding historic resources or would impair the character of
the historic district. (Ord. No. 9-4, § 1; Ord. No. 11-59.)

Secretary of the Interior's Standards for Rehabilitation:

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal
change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic
materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that
create a false sense of historical development, such as adding conjectural features or architectural
elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their
own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that
characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of
deterioration requires replacement of a distinctive feature, the new feature shall match the old in
design, color, texture, and other visual qualities and, where possible, materials. Replacement of
missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials
shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the
gentlest means possible.
8. Significant archaeological resources affected by a project shall be protected and preserved. If
such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials
that characterize the property. The new work shall be differentiated from the old and shall be
compatible with the massing, size, scale, and architectural features to protect the historic integrity
of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that
if removed in the future, the essential form and integrity of the historic property and its
environment would be unimpaired.

STAFF DISCUSSION

The subject property is a c. 1925-40 Art Deco-style Outstanding Resource within the Montgomery
County-designated Takoma Park Historic District and Takoma Old Town Commercial District. The
property is located just outside the National Register of Historic Places-listed Takoma Park Historic
District.

The applicants are proposing the retroactive installation of a Level 3 electric vehicle charging station in
front of the rear parking lot at the subject property. The charging station is 6'- ¾" tall and is currently
painted white. The charging station is located on the sidewalk directly adjacent to Carroll Avenue, and,
due to the curb, it may appear several inches taller from the street. There is a taller (approximately 2'–6" to 3' taller) pole-mounted wayfinding sign for the charging station directly to the left of the charging station. The City has indicated that they are willing to paint or wrap the charging station to make it more compatible with the surrounding streetscape, if the Commission finds it appropriate.

The charging station was installed with a permit from the Maryland Department of Transportation and was funded by the State of Maryland, the Electric Vehicle Institute, and the City of Takoma Park. Due to a programmatic agreement between the Maryland Energy Administration and the Maryland Historical Trust (MHT), and because the charging station is located outside the National Register-listed historic district, the project was not subject to Section 106 review by MHT. However, staff did consult with MHT about similar projects, and they indicated that they would recommend painting or wrapping the charging station to mitigate any potential impact to the historic district or surrounding streetscape.

Because the charging station is located in front of the rear parking lot, staff finds that it does not detract from the historic building at the subject property; however, because the charging station is currently painted white, it is highly-visible and prominent, and staff finds that it has the potential to detract from the streetscape of the historic district and/or the view between resources. Staff recommends that the Commission approve the retroactive proposal with the condition that the charging station will be painted or wrapped, with final review and approval delegated to staff. Staff also finds that modifying the charging station wayfinding sign could lessen the overall impact to the streetscape; and, if it is consistent with all other regulations, the Commission should stipulate that the sign be moved or lowered.

Because the Takoma Park Historic District Guidelines did not anticipate electric vehicle charging stations when they were written in 1992, and because the HPC does not currently have design guidelines for such features, staff strongly recommends that the City bring any future charging station installations before the HPC for a preliminary consultation. This will ensure that any future charging stations are appropriately placed and designed and that they do not detract from the character-defining features of the historic district.

Public Comments

In a letter dated February 23, 2018, the Old Takoma Business Association stated that they unanimously voted to support keeping the Level 3 electric vehicle charging station installed near its current location, suggesting that it supports the community and will be an asset to the commercial district (see Circle 16).

After full and fair consideration of the applicant’s submission staff finds the proposal as being consistent with the Criteria for Issuance in Chapter 24A-(b) 1 and 2, having found the proposal is consistent with the Secretary of the Interior’s Standards for Rehabilitation and Takoma Park Historic District Guidelines outlined above.

STAFF RECOMMENDATION

Staff recommends that the Commission approve with the condition specified on Circle 1 the HAWP application under the Criteria for Issuance in Chapter 24A-8(b), having found that the proposal is consistent with the Takoma Park Historic District Guidelines identified above, and therefore will not substantially alter the exterior features of the historic resource and is compatible in character with the district and the purposes of Chapter 24A;

and with the Secretary of the Interior's Standards for Rehabilitation;

and with the general condition that the applicant shall present the 3 permit sets of drawings, if
applicable to Historic Preservation Commission (HPC) staff for review and stamping prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits;

and with the general condition that final project design details, not specifically delineated by the Commission, shall be approved by HPC staff or brought back to the Commission as a revised HAWP application at staff’s discretion;

and with the general condition that the applicant shall notify the Historic Preservation Staff if they propose to make any alterations to the approved plans. Once the work is completed the applicant will contact the staff person assigned to this application at 301-563-3400 or michael.kyne@montgomeryplanning.org to schedule a follow-up site visit.
APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Email: ginam@takomaparkmd.gov
Contact Person: Gina Mathias

Tax Account No.: 52-6000808
Contact Phone No.: 301-891-7623

Name of Property Owner: City of Takoma Park
Daytime Phone No.: 301-891-7623

Address: 31 Oswego Avenue

Daytime Phone No.: 301-548-4344

City: Silver Spring
Zip Code: 20910

Street Number: 0
City: Silver Spring
Zip Code: 20910

Contractor: Pepco

Agent for Owner:

Contractor Registration No.:

Agent for Owner:

Daytime Phone No.:

LOCATION OF BUILDING PROJECT

House Number: 7000-EV

Nearest Cross Street: Laurel Avenue

Street: Carroll Avenue

Town/City: Takoma Park

Lot: __________ Block: __________ Subdivision: __________

Lot: __________ Block: __________ Subdivision: __________

PARCEL INFORMATION

Parcels:

1A. CHECK ALL APPLICABLE:

☐ Construct ☐ Extend ☐ Alter/Renovate

☐ Move ☐ Install ☐ Weep/Waze

☐ Revision ☐ Repair ☐ Renovate

☐ A/C ☐ Sidewalk ☐ Room Addition ☐ Porch ☐ Deck ☐ Shed

☐ Solar ☐ Fireplace ☐ Woodburning Stove ☐ Single Family

☐ Fence/Wall (complete Section 4) ☐ Other: EV Charging Station

1B. Construction cost estimate: $ 8,774.00

1C. If this is a revision of a previously approved permit, see Permit #

PART TYPE: COMPLETE FOR NEW CONSTRUCTION AND EXTENSIONS/ADDITIONS

2A. Type of sewage disposal:

☐ 01 WSSC ☐ 02 Septic ☐ 03 Other: N/A

2B. Type of water supply:

☐ 01 WSSC ☐ 02 Well ☐ 03 Other: N/A

PARTIAL: COMPLETE ONLY FOR EXISTING WALLS

3A. Height ______ feet ______ inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

☐ Entirely on land of owner ☐ On public right of way/assessment

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

[Signature]

Date: 1/17/18

Approved: ____________________________ For Chairperson, Historic Preservation Commission

Disapproved: ____________________________ Date:

Application/Permit No.: ____________________________ Date Issued:

SEE REVERSE SIDE FOR INSTRUCTIONS

825322
THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

1. WRITTEN DESCRIPTION OF PROJECT
   a. Description of existing structure(s) and environmental setting, including their historical features and significance:

   It is a single metered parking spot between the two driveway entrances to a private surface level parking lot. The sidewalk adjacent to the parking spot where the charging station is located is a loose set brick sidewalk.
   The area is inside the designated Takoma Park historic district, in the Old Town business area.

   b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

   It is not anticipated that the charging station will change the historic resources in any way. The location is in front of a commercial parking lot, in a street parking location where a public parking meter has been for decades.
   The appearance of the machine can be painted or wrapped to blend in with the surroundings, or be made into a public art work to fit with the theme of the many pieces of public art on the street and adjacent to the address in the Takoma Park Historic District.

2. SITE PLAN
   Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:
   a. the scale, north arrow, and date;
   b. dimensions of all existing and proposed structures; and
   c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS
   You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.
   a. Schematic construction plans, with masked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
   b. Elevations (facade), with masked dimensions, clearly indicating projected work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS
   General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS
   a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
   b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY
   If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS
   For all projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which abut the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question.

PLEASE PRINT ON BLUE OR BLACK INK OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.
# Electric Vehicle Institute

## EVI Level 3 DC Fast Charging Station

### Part Names and Functions

1. Layard Cord Retractor
2. 15" Outdoor Rated Touch Screen Display
   - Displays operating states, charging time, charging instructions.
3. Encrypted Insert Card Reader
4. Emergency Stop Button
   - To be used in an emergency situation to shut down the device.
5. High Security Lock
6. Charging Coupler
   - CHAdeMO or SAE Combo
7. Air Cooling Vent
8. LED Lights
9. Stop Button
   - Use to stop charging incase display malfunctions.
10. Start Button
    - Use to start charging incase display malfunctions.
11. Charging Coupler
    - CHAdeMO or SAE Combo

### Specifications

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<th>Model</th>
<th>EVP-FC-25-001</th>
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<td>Connectors</td>
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<td>Network</td>
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<td>Max. Output DC Voltage</td>
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<td>Plug-Out Detection</td>
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<td>43”W, 72.75”H, 32.25”D</td>
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<td>Safety/Compliance</td>
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Electric Vehicle Institute, 1129 North Charles Street, Fourth Floor Suite 401, Baltimore, Maryland, 21201
Telephone: (410) 685-1109, Fax: (410) 685-0036
Detail: View of the southbound public right of way and parking spot on Carroll Ave.

Detail: Public parking meter adjacent to 7000 Carroll Ave. that was replaced with the charging station
Existing Property Condition Photographs (duplicate as needed)

Detail: View of charging station at the public parking meter location adjacent to 7000 Carroll Ave.

Detail: View of the southbound public right of way and parking spot on Carroll Ave. Station color can be changed to blend in with surroundings or left clean as is.
Tree Survey

Species: Zelkova

Size: 10 inch diameter

Location: 8 feet from station
March 9, 2018

Mr. William Kirwan
Historic Preservation Commission
8787 Georgia Avenue
Silver Spring, MD 20910

RE: 7000 Carroll Avenue, Takoma Park, Maryland 20912

Dear Mr. Kirwan,

The Takoma Park Façade Advisory Board is aware that the Historic Preservation Commission will review an application for 7000 Carroll Avenue, Takoma Park, Maryland for the electric charging station in the public right-of-way.

The City Attorney has determined that the Takoma Park Municipal Code which establishes the Facade Advisory Board, chapter 8.40, does not give the Façade Advisory Board authority over the public right-of-way, so the Façade Advisory Board will not be reviewing this application.

Thank you for the ongoing efforts of the Commission to preserve the unique architectural character of our historic business district. If you have any questions regarding the Board’s action, please call me at 301-891-7205.

Sincerely,

Rosalind Grigsby
Community Development Manager
TO: Historic Preservation Commission

FROM: Suzanne Ludlow, City Manager

DATE: January 9, 2018

SUBJECT: Level III Charger

I am writing in support of the placement of a Level III electric vehicle charging station in the 7000 block of Carroll Avenue. The City of Takoma Park is proud of its aggressive efforts to reduce greenhouse gas emissions and to help our residents participate in those efforts. Our staff efforts have caused Takoma Park to benefit from grant funding and pilot programs while the industries experiments with various technologies and delivery systems.

Placement of this fast charger was done without undertaking all of the steps and notifications that should have taken place. I apologize for that. We will be putting into place a standard process for steps that need to be taken when installing equipment, etc. into the right-of-way so that we do not overlook processes even when reacting quickly to an opportunity or deadline.

Nevertheless, the placing of the charging station in the 7000 block of Carroll Avenue was done with thought of the convenience for the users, the benefit to the adjacent businesses, and the furthering of the message that the City of Takoma Park is committed to reducing greenhouse gas emissions.

Here are a few key points:

- Demand for electric vehicle charging stations has grown significantly in Takoma Park. The city has a higher rate of electric vehicle ownership than the country as a whole. The only other DC Fast Charger in Takoma Park, located behind the Community Center, is used frequently enough that a second fast charger is needed. Some residents are not able to install a fast charger at their home or apartment, but are able to have an electric vehicle because of our public charging stations. The type of charger is a combination charger used by the majority of all-electric vehicles with fast charging. Teslas may use the charger with an adapter. The cord is long enough to service vehicles with a charging port on any side of the car. While not all cars can use this type of charger, the proportion of cars that can will only grow.

- 7000 Carroll Avenue was chosen as the best location for the fast charger due to the availability of 3-phase power and because of its accessible and visible location. This location attracts usage and allows the users to visit local shops, services and restaurants. Research shows that charging stations increase the time shoppers spend in a shopping area, which can quickly translate into new customers and increased revenue for businesses. The prominent location also bolsters the City's image and helps attract new grant opportunities.

- The environmental impact is the most important reason for Takoma Park to support electric vehicle charging stations and is consistent with the City Council's goal of environmental sustainability. The City purchases 100% wind power, so all vehicles charging at a public station in Takoma Park are powered with clean renewable energy. Each full charge offsets a conservative average of 85 pounds of CO2. A cautious estimate is that the fast charger will reduce emissions by 363,623 pounds of CO2 annually, the equivalent of 4,725 tree seedlings growing for ten years.

- A grant from the State of Maryland and the Electric Vehicle Institute funded the charging station. The City invested $8,774 for installation costs.

I request favorable consideration of placement of this electric vehicle charger in the right of way of the 7000 block of Carroll Avenue.

Thank you.
February 23, 2018

Re: Takoma Park Level 3 Electric Vehicle Charging Station

To Whom It May Concern,

The Board of Directors of the Old Takoma Business Association has unanimously voted to support keeping the installed Level 3 Electric Vehicle Charging Station near 7000 Carroll Avenue, Takoma Park.

Our board consists of business owners, property owners and residents dedicated to the mission of building and sustaining a vibrant Takoma commercial district and preserving the neighborhood’s rich history.

We think that this charging station supports our community values and will be an asset to the commercial district.

On behalf of the Board of Directors of the Old Takoma Business Association.

Regards,

Laura Barclay
Executive Director
THE MARYLAND DEPARTMENT OF TRANSPORTATION
STATE HIGHWAY ADMINISTRATION (MDOT SHA)

9300 Kenilworth Avenue
Greenbelt, Maryland 20770

District Office Permit

Permit Number: SHA-3-MO-0169-18-DO

U.C. Ref or Job ID#: 7000
Project Number:

Route No.: MD 195

Route Name (optional): CARROLL AVE - MD 195

Limits: LINCOLN AVE - MU 870 to JEFFERSON AVE - MU Mile Point: 0.800, 0.930

750

Issue Date: 2/20/2018
Expiration Date: 2/20/2019

So far as the MDOT State Highway Administration has the right and power to grant same, permission is hereby given to:

Permittee:
City of Takoma Park Public Works Department
7500 Maple Avenue
Takoma Park, MD 20912

Attention:
Daryl Braithwaite
Phone#: (301) 891-7615
Email: darylb@takomaparkmd.gov

Description of Work:
Install a Level 3 electric vehicle charging station at 7000 Carroll Avenue.

The following Special Conditions apply to this permit.

✓ Roadway excavation not permitted.

Notifications:

a. Permittee must notify Carol Rainey, the MDOT State Highway Administration District Permit Inspector, at (301) 513-7329, 48 hours prior to commencement of any activities related to this permit.

b. The permittee will designate the Traffic Manager for this permit and a 24 hour emergency number at the pre-construction meeting.

c. All work for this permit shall be in conformance with the above referenced documentation supplied by the utility company.

THIS PERMIT IS ISSUED WITH THE REQUIREMENT THAT IT WILL BE ENFORCED BY THE GENERAL PROVISIONS, SPECIAL PROVISIONS, AND PERMIT REGULATIONS AS OUTLINED IN THE FULL LENGTH SHA MASTER UTILITY PROVISIONS WHICH MUST BE FOUND ON THE JOB
SITE AT ALL TIMES.

A COPY OF THIS PERMIT MUST ALSO BE FOUND ON THE JOB SITE AT ALL TIMES.

Mark For

By: __________________________
BRIAN YOUNG
District Engineer
MDOT State Highway Administration
HISTORIC PRESERVATION REVIEW FOR EV CHARGING STATIONS

Project No.: Type: EV

Applicant: DC fast charger installation
Address: 7000 Carroll Avenue
Takoma Park, Maryland 20912 County: Montgomery

Date of Property (Structure): NA
Recorded in MIHP: NO

MEA Determination: EXEMPT III A
On street location no within a historic area.

Fred Shoken, MEA QP
Review Date: 2/13/2018
I have an E/V station proposal, is that the project? I can put this on the February 21st meeting since the FAB will not be able to give us a decision before February 7th.

MNCPPC-MC
Kevin Manarolla, Historic Preservation Section
301-563-3400 phone

From: Gina Mathias [mailto:ginam@takomaparkmd.gov]
Sent: Friday, January 19, 2018 11:41 AM
To: Estes, Phillip <Phillip.Estes@montgomeryplanning.org>; Manarolla, Kevin
    <Kevin.Manarolla@montgomeryplanning.org>
Subject: Takoma Park Application 825322

Hi Mr. Estes and Mr. Manorolles,

I submitted a Historic Area Work Permit for Takoma Park (#825322) this week in reference to the electric vehicle charging station near 7000 Carroll Avenue. The Takoma Park Facade Advisory Board review meeting was pushed back to February 20. I wanted to alert you to the later date so that our HAWP application hearing may be scheduled accordingly.

Thank you for the consideration.

Best,
Gina

Gina Mathias
Sustainability Manager
City of Takoma Park
Office: 301-891-7623
ginam@takomaparkmd.gov
<table>
<thead>
<tr>
<th>Owner's mailing address</th>
<th>Owner's Agent's mailing address</th>
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<tbody>
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<td>Gina Mathias</td>
<td></td>
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<tr>
<td>City of Takoma Park, Public Works</td>
<td></td>
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<tr>
<td>31 Oswego Avenue</td>
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<td>Silver Spring, MD 20910</td>
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<th>Adjacent and confronting Property Owners mailing addresses</th>
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<tr>
<td>Bill Kirchiro</td>
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<td>KC Associates</td>
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