**Notice of Application**

NEW DEVELOPMENT PLAN TO BE CONSIDERED BY THE

MONTGOMERY COUNTY PLANNING BOARD AT A PUBLIC HEARING

*(To be sent by the applicant, on applicant’s letterhead, to all individuals included on the Notice List.)*

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| **Plan Type** |  |
| **Plan Number** | *Sketch, Project, Preliminary, or Site Plan; optional for Pre-Preliminary and Admin Sub* |
|  |
| **Name of Plan** |  |
| **Geographic Location** |  |
| **Current Zone** |  |
| **Number of Proposed Lots/Area and Use(s)** |  |
| **Date** |  |
|  | *(Actual mailing date; to be filled out after the application acceptance)* |

*(Remove all lines of instruction when you have finished filling out the information on this form.)*

The above referenced plan application has been filed with the Montgomery County Planning Board and is being reviewed under the provisions of the Montgomery County Code and according to the administrative procedures outlined by the regulations for Chapter 50 and 59 at COMCOR 50/59.00.01.

A copy of the proposed plan is enclosed. This plan may change because of specific reviews and changes suggested by Maryland-National Capital Park and Planning Commission (M-NCPPC) and other county and state agencies. You may participate in this review by sending written comments at any time to the Development Application and Regulatory Coordination Division (DARC), M-NCPPC, 8787 Georgia Avenue, Silver Spring, Maryland 20910-3760, or by contacting the M-NCPPC lead reviewer. Contact information for the lead reviewer is available by linking to the Development Activity Information Center (DAIC) on the M-NCPPC website at [www.montgomeryplanning.org/development](http://www.montgomeryplanning.org/development).

The Montgomery County Planning Board will also hold a public hearing on the above referenced plan application to obtain public comment. The tentative date for this hearing is \_\_\_\_\_\_\_\_\_\_\_\_\_\_; however, please note that this may change. Written notification of the actual public hearing date will be sent to you no later than ten days before the hearing.

If you have questions pertaining to the plan application, please contact the lead reviewer. If you have general questions about M-NCPPC’s process, please contact the Information Counter at (301) 495-4610.

Sincerely,

[applicant]