HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address: 7120 Carroll Ave., Takoma Park  
Meeting Date: 02/08/17

Resource: Contributing Resource  
Report Date: 02/01/17
Takoma Park Historic District

Applicant: Kamau Amen  
Public Notice: 01/25/17
(Trevor Hogan, Agent)

Review: HAWP  
Tax Credit: n/a

Case Number: 37/03-171  
Staff: Dan Bruechert

Proposal: Solar panel removal and re-installation

STAFF RECOMMENDATION
Staff recommends that the HPC DENY the HAWP application.

ARCHITECTURAL DESCRIPTION
SIGNIFICANCE: Contributing to the Takoma Park Historic District
STYLE: Colonial Revival
DATE: c.1915-25

The subject property is a Contributing, three bay wide, two-story, front-gable, asbestos-sided Colonial revival house that has been converted into a business. There is a front hipped-roof porch that was enclosed sometime in the building's past. The west (left) side of the gable roof has several solar photovoltaic panel arrays, with additional panels on the shed roof to the rear, installed consistent with a HAWP issued in 2014.

The first floor has a hipped, asphalt-roofed porch with craftsman-style brackets, which wraps round to the side. There is a side, concrete porch covered by a shed roof with asphalt shingles.

PROPOSAL
The proposal calls for removing all (8) of the solar panels on the rear shed addition and installing seven (7) solar panels on the east (right) side of the gable roof. The panels are to be arranged in two groupings; four (4) panels in a rectangle at the rear and three (3) panels projecting to the front.

APPLICABLE GUIDELINES
Montgomery County Code, Chapter 24A Historic Resources Preservation
(a) The commission shall instruct the director to deny a permit if it finds, based on the evidence and information presented to or before the commission that the alteration for which the permit is sought would be inappropriate, inconsistent with or detrimental to the preservation, enhancement or ultimate protection of the historic site or historic resource within an historic district, and to the purposes of this chapter.

(b) The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

1. The proposal will not substantially alter the exterior features of an historic site or historic resource within an historic district; or

2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site or historic resource located within an historic district in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located;

_Takoma Park Historic District Design Guidelines_

There are two very general, broad planning and design concepts which apply to all categories. These are:

The design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation (it is expected that the majority of new additions will be reviewed for their impact on the overall district), and,

The importance of assuring that additions and other changes to existing structures act to reinforce and continue existing streetscape, landscape, and building patterns rather than to impair the character of the district.

Contributing Resources should receive a more lenient review than those structures that have been classified as Outstanding. This design review should emphasize the importance of the resource to the overall streetscape and its compatibility with existing patterns rather than focusing on a close scrutiny of architectural detailing. In general, however, changes to Contributing Resources should respect the predominant architectural style of the resource. As stated above, the design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation.

Some of the factors to be considered in reviewing HAWPs on Contributing Resources include:

All exterior alterations, including those to architectural features and details, should be generally consistent with the predominant architectural style and period of the resource and should preserve the predominant architectural features of the resource; exact replication of existing details and features is, however, not required.
Alterations to features that are not visible from the public right-of-way should be allowed as a matter of course.

All changes and additions should respect existing environmental settings, landscaping, and patterns of open space.

STAFF DISCUSSION
7120 Carroll Ave., Takoma Park, is listed as a Contributing resource to the Takoma Park Historic District. In 2014, the applicant submitted a HAWP for the approval of the extant solar installation, which the HPC approved. In making its recommendation to the HPC, the staff report (see attached) relied extensively on the Design Guidelines for Historic Sites and Districts in Montgomery County, Maryland for its guidance on solar panel installation. Additionally, Staff determined that the close proximity of the resource to the left (west) of 7120 Carroll Ave. mitigated the visual impact the solar panels had on the surrounding district. HPC approved the HAWP application by consent at the March 26, 2014 meeting.

In contrast to the proximity of the building to the left (west) of 7120 Carroll Ave., a driveway and large gravel parking lot to the right (east) make the entirety of the right (east) elevation of the building highly visible. This creates a situation where changes that occur on the right (east) side of the subject building have a more significant visual impact on 7120 Carroll Ave. and the surrounding district than changes to the left (west). While the right (east) elevation is a secondary elevation, changes to it will be highly visible and more consideration should be given the impact proposed changes will have on the surrounding district.

Figure 1: East side of 7120 Carroll Ave., note the highly visible nature of the elevation
The current proposal calls for the installation of four (4) panels at the rear of the building in a rectangular cluster, with the remaining three (3) panels and the necessary mechanical structure would be installed closer to the street. Due to the highly visible nature of the left (east) elevation of the building and the installation of these solar panels so close to the front of the building would result in a negative impact to the building that would detract from the surrounding district. Allowing all seven of the solar panels to be installed in their proposed location would significantly alter the historic roofline and would be detrimental to the streetscape (contra 24A-8(b)(1) and (2)). The left (east) roof plane consists of at the gable front, with a hipped jog about one-third of the way back. Allowing the installation of solar panels on this portion of the roof will introduce additional planes to the roof which will project and recede with the solar panels. This change in materials and plane will visually attract attention and would inappropriately detract from the historic fabric and the surrounding district, consistent with 24A-8(a).

Lastly, the changes that will result from this proposal will remove solar panels that are only visible from a secondary street (Park Ave.) and will relocate them in a location where they are highly visible from the primary street the building fronts (Carroll Ave.). The applicant did not include a justification for the necessity of removing an almost invisible element from the building while introducing a highly visible one. Absent some reasonable justification, Staff cannot support a proposal that would reverse 'good preservation' and result in an outcome that would be detrimental to the historic resource and surrounding district while providing no benefit. Thus, staff finds the proposal would be inappropriate, inconsistent with or detrimental to the preservation, enhancement or ultimate protection of the historic site or historic resource within an historic district, and to the purposes of this chapter.
Because of the distance from the front of the house and a change in the roof plane created by the cross-gable, the Commission might find that installation of some number of panels at the rear of the east roof plane would not significantly alter the historic roofline or have an adverse effect on the historic district.

Presented with some reasonable justification, the HPC could determine that 7120 Carroll Ave. could support a small number of solar panels (likely no more than 4) to the rear over the service portion of the historic building, installed in a manner that would aid in the private utilization of the building, consistent with 28A-8(b)(3).

**STAFF RECOMMENDATIONS**
Staff recommends that the Commission **deny** the HAWP application as being consistent with Chapter 24A-8(a),

The commission shall instruct the director to deny a permit if it finds, based on the evidence and information presented to or before the commission that the alteration for which the permit is sought would be inappropriate, inconsistent with or detrimental to the preservation, enhancement or ultimate protection of the historic site or historic resource within an historic district, and to the purposes of this chapter.

and with the general condition applicable to all Historic Area Work Permits that the applicant will present 3 permit sets of drawings to HPC staff for review and stamping prior to submission for permits (if applicable). After issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant will arrange for a field inspection by calling the DPS Field Services Office at 240-777-6370 prior to commencement of work and not more than two weeks following completion of work.
2014 STAFF REPORT

MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION
STAFF REPORT

Address: 7120 Carroll Avenue, Takoma Park  
Meeting Date: 3/26/2014

Resource: Contributing Resource  
Report Date: 3/19/2014
Takoma Park Historic District  
Public Notice: 3/12/2014

Applicant: Kamau Amen  
Tax Credit: N/A
(Katie Hinkle, Agent)

Review: HAWP [RETROACTIVE]  
Staff: Josh Silver

Case Number: 37/03-14D

PROPOSAL: Solar panel installation

STAFF RECOMMENDATION

Staff recommends that the HPC approve the HAWP application.

ARCHITECTURAL DESCRIPTION

SIGNIFICANCE: Contributing Resource within the Takoma Park Historic District
STYLE: Colonial Revival
DATE: c1915-1925

PROPOSAL

NOTE: The HPC is to consider RETROACTIVE HAWP applications as if the work has not been completed.

The applicant is proposing to install (21) roof mounted solar panels and an associated rooftop mechanical unit at the subject property.

The panels are located primarily on southeast and southwest roof slopes of the house. The panels are installed as follows:

- Nine (9) solar panels are located on a shallow-pitched shed roof of a rear addition that contains evidence of non-historic alterations.
- Seven (7) solar panels are located on a shallow hipped roof section of the historic massing on the southwest (left) side of the house that is behind a steeply pitched forward facing gable that is parallel with the public right-of-way.
- Five (5) solar panels are located on the left southwest (left) roof field of a steeply pitched forward facing gable roof section of the historic massing.

APPLICABLE GUIDELINES

When reviewing alterations and new construction within the Takoma Park Historic District several documents are to be utilized as guidelines to assist the Commission in developing their decision. These documents include the historic preservation review guidelines in the approved and adopted amendment for the Takoma Park Historic District (Guidelines), Montgomery County Code Chapter 24A (Chapter
24A), and the Secretary of the Interior's Standards for Rehabilitation (Standards). The pertinent information in these documents is outlined below.

Montgomery County Code; Chapter 24A-8

(a) The commission shall instruct the director to deny a permit if it finds, based on the evidence and information presented to or before the commission that the alteration for which the permit is sought would be inappropriate, inconsistent with or detrimental to the preservation, enhancement or ultimate protection of the historic site or historic resource within an historic district, and to the purposes of this chapter.

(b) The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

(1) The proposal will not substantially alter the exterior features of an historic site or historic resource within an historic district; or

(2) The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

(3) The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site or historic resource located within an historic district in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located; or

(4) The proposal is necessary in order that unsafe conditions or health hazards be remedied; or

(5) The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or

(6) In balancing the interests of the public in preserving the historic site or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

(c) It is not the intent of this chapter to limit new construction, alteration or repairs to any 1 period or architectural style.

(d) In the case of an application for work on an historic resource located within an historic district, the commission shall be lenient in its judgment of plans for structures of little historical or design significance or for plans involving new construction, unless such plans would seriously impair the historic or architectural value of surrounding historic resources or would impair the character of the historic district. (Ord. No. 9-4, § 1; Ord. No. 11-59.)

Takoma Park Historic District Guidelines

A majority of structures in the Takoma Park Historic District have been assessed as begin "Contributing Resources". While these structures may not have the same level of architectural or historical significance as Outstanding Resources or may have lost some degree of integrity, collectively, they are the basic building blocks of the Takoma Park Historic District. However, they are more important to the overall character of the district and the streetscape due to their size, scale, and architectural character, rather for
their particular architectural features.

**Contributing Resources should receive a more lenient review than those structures that have been classified as Outstanding. This design review should emphasize the importance of the resource to the overall streetscape and its compatibility with existing patterns rather than focusing on a close scrutiny of architectural detailing.** In general, however, changes to Contributing Resources should respect the predominant architectural style of the resource. As stated above, the design review emphasis will be restricted to changes that are *at all visible from the public right-of-way*, irrespective of landscaping or vegetation.

The *Guidelines* that pertain to this project are as follows:

- Alterations to features that are not visible at all from the public right-of-way should be allowed as a matter of course;

- All changes and additions should respect existing environmental settings, landscaping, and patterns of open space.

*Secretary of the Interior's Standards for Rehabilitation:*

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.

2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.

9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**STAFF DISCUSSION**

The Montgomery County Historic Preservation Commission (HPC) has adopted historic preservation design guidelines to assist property owners contemplating projects to repair, rehabilitate, or alter historic properties in Montgomery County. These guidelines are a tool for architects, contractors, local advisory panels and others who assist in the design and review process. The guidelines will also assist the HPC in their consideration of historic area work permit (HAWP) applications.

The guidelines supplement – not replace – the existing review criteria, established in the Historic Preservation Ordinance and Executive Regulations, the HPC uses in administering its review authority over designated historic sites. The guidelines use photographs, illustrations, and clear narrative to articulate nationally accepted historic preservation best practices consistent with the HPC’s review criteria, and as such, the guidelines should be useful for owners of historic property throughout the County.
The Design Guidelines for Historic Sites and Districts in Montgomery County, Maryland recommend the following for solar panel installation projects:

### 9.0 Solar Panels

Solar panels should be located in unobtrusive places. If it is necessary to mount solar panels on a historic building, rather than elsewhere on the site, it is essential that the panels are installed such that they do not change the character of the building. If solar panels are placed on a roof, they should be designed and positioned to have a minimal effect on the character of the structure. Placement on rear facing roof planes of the primary structure should be considered first.

#### Design Objective

Solar panels should not adversely affect the historic character of the structure to which they are being added.

9.1 Reduce the visual impacts of solar panels as seen from the public right-of-way.
- Locate the solar panels away from public view when feasible.
- Solar panels should be mounted apart from the building or on secondary structures, such as a shed or garage, when feasible.
- Solar panels should be located on new construction, such as a new wing, where possible.
- Locate an attached solar panel in a manner such that it does not affect the primary roof facade elevations.
- Location on a primary or street facing roof plane is generally inappropriate.
- Where roof mounted, solar panels should be flush to the extent feasible.
- If not attached to the building, collectors should be located in side or rear yards. Exposed hardware, frames and piping should have a matte finish, and be consistent with the color scheme of the primary structure.
- Panels not attached to the building should be screened by landscaping to reduce their visibility. However, screening may diminish the effectiveness of the collectors to receive sunlight.
- Alternative technologies, such as photovoltaic shingles, may be appropriate in certain circumstances.

Based on a review of the Takoma Park Historic District Guidelines and Standards the information included in the applicant's submission, staff makes the following findings of fact:

- The subject property is a Contributing Resource.
- The Guidelines state that Contributing Resources are important to the overall character of the district and the streetscape due to their size, scale, and architectural character, rather for their
particular architectural features.

- The Guidelines state that alterations to features that are not visible at all from the public right-of-way should be allowed as a matter of course.
- The Guidelines state that all changes and additions should respect existing environmental settings, landscaping, and patterns of open space.
- The subject property is situated between an Outstanding Resource to the left that is within very close proximity and another Outstanding Resource to the right. An expansive gravel parking area separates the subject property from the one on the right. The entire northeast (right) elevation and roof is readily visible from the public right-of-way. A secondary street, Park Avenue, runs behind the house. All elevations of the house are visible from the public right-of-way, with the front and right elevations being the most visible.
- Nine (9) of the proposed 21 solar panels are located on a shallow-pitched shed roof of a rear addition.
- Seven (7) of the proposed 21 solar panels are located on a shallow hipped roof section of the historic massing on the southwest (left) side of the house which is behind a steeply pitched forward facing gable that is parallel with the public right-of-way.
- Five (5) of the proposed 21 solar panels are located in the southwest (left) field of a steeply pitched forward facing gable roof section of the historic massing.
- The existing roof is fabricated from asphalt shingles and does not appear to be original to the house.
- The basic roof forms of the historic massing will remain unchanged as a result of the proposed solar panel installation project.

After full and fair consideration of the applicant's submission staff finds the proposal as being consistent with the Criteria for Issuance in Chapter 24A-8(b), having found the proposal is consistent with Takoma Park Historic District Guidelines for Contributing Resources and Standards identified above.

- The location of the nine (9) solar panels on the shallow pitched shed roof of the rear addition section will NOT be readily visible from the public right-of-way. These panels will only be visible when viewing the rear (secondary) elevation of the structure from Park Avenue.
- The remaining twelve (12) solar panels will NOT be visible from the public right-of-way when facing the primary façade of the structure (front elevation) or from the right elevation. Both the front and right elevations are highly visible from the public right-of-way.
- Visibility of the twelve (12) solar panels when viewed from the public right-of-way when standing on the left side of the property will be mitigated by the close proximity of the adjacent house and steeply pitched roof of the subject property.
- Installation of the solar panels will not cause distinctive materials, features, spaces and spatial relationships to be changed. The historic character of the property will be retained and preserved. The proposed undertaking involves the installation of manufactured specified attachment rails bolted into the existing roof rafters. The proposed installation method does not destroy or alter distinctive materials, features or spaces that characterize the property. The proposed solar panels are flush mounted to the extent feasible to mitigate visibility.
- The proposed solar panels are reversible, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**STAFF RECOMMENDATION**

Staff recommends that the Commission **approve** the HAWP application, under the Criteria for Issuance in Chapter 24A-8(b), having found that the proposal is consistent with the Takoma Park Historic District Guidelines identified above, and therefore will not substantially alter the exterior features of the historic resource and is compatible in character with the district and the purposes of Chapter 24A;
and with the Secretary of the Interior's Standards for Rehabilitation;

and with the general condition that the applicant shall present the 3 permit sets of drawings, if applicable to Historic Preservation Commission (HPC) staff for review and stamping prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits;

and with the general condition that the applicant shall notify the Historic Preservation Staff if they propose to make any alterations to the approved plans. Once the work is completed the applicant will contact the staff person assigned to this application at 301-563-3400 or joshua.silver@mncppc-mc.org to schedule a follow-up site visit.
HISTORIC PRESERVATION COMMISSION
301/563-3400
APPLICATION FOR
HISTORIC AREA WORK PERMIT

Contact Person: TREVOR HOGAN / TEREIA
Contact Number: THOGAN@SOLARCITY.COM
OR TGERUSON@SOLARCITY.COM
Daytime Phone No.: (240) 507-9248
Tax Account No.: 13-01075842

Name of Property Owner: KAMAU AMEN
Daytime Phone No.: (301) 891-2488
Address: 7120 CARROLL AVE TAKOMA PARK MD 20912
Street Number: City: ZIP Code:

Contractor: SOLARCITY CORPORATION
Phone No.: (888) 765-2489
Contractor Registration No.: 12948 (MHIC)

Agent for Owner: TREVOR HOGAN
Daytime Phone No.: (240) 507-9220

LOCATION OF BUILDING PREMISES
House Number: 7120
Street: CARROLL AVE
Town/City: TAKOMA PARK Nearest Cross Street: PARK AVE
Lot: 4 Block: 2 Subdivision: 002-S
Libel: 82496 Folio: 0353 Parcel: 0000

PART 1. SPECIFY LOCATION AND USE
1A. CHECK ALL APPLICABLE:
☐ Construct ☐ Extend ☐ Alter/Remodel
☐ Move ☐ Install ☐ Wreck/Remove
☐ Revision ☐ Repair ☐ Recondition
☐ A/C ☐ Slab ☐ Room Addition ☐ Porch ☐ Deck ☐ Shed
☐ Solar ☐ Fireplace ☐ Woodburning Stove ☐ Single Family
☐ Fence/Wall (complete Section 4) ☐ Other:

1B. Construction Cost Estimate: $2000

1C. If this is a revision of a previously approved active permit, see Permit #: 659829

PART 2. SPECIFY LOCATION AND USE: SUBDIVISION AND EXTENSIONS
2A. Type of sewage disposal: ☐ 01 WSSC ☐ 02 Septic ☐ 03 Other:
2B. Type of water supply: ☐ 01 WSSC ☐ 02 Well ☐ 03 Other:

PART 3. COMPLETE ONLY FOR FENCE/RETAINING WALL
3A. Height: _____ feet _____ inches
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
☐ On party line/property line ☐ Entirely on land of owner ☐ On public right of way/assessment

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Signature of owner or authorized agent: ____________________________ Date: 11/1/2017

Approved: ____________________________ For Chairperson, Historic Preservation Commission
Disapproved: ____________________________
Application/Permit No.: ____________________________ Date Filed: ____________________________ Date Issued: ____________________________

SEE REVERSE SIDE FOR INSTRUCTIONS
THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

1. WRITTEN DESCRIPTION OF PROJECT
   a. Description of existing structure(s) and environmental setting, including their historical features and significance:
      2804 SF HOUSE BUILT IN 1904 LOCATED IN HISTORIC
      DISTRICT. 9750 SF LOT OF LAND. HOME IS 2 STORIES
      W. 1 FULL, 3 HALF BATHS AND FINISHED BASEMENT

   b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:
      PANELS REMOVED FROM BACK OF HOUSE. 8 PANELS
      TO BE MOVED TO NORTH FACING SIDE OF HOUSE.
      TOTAL # OF FLUSH MOUNTED PANELS: 20 (REDUCED FROM
      24)

2. SITE PLAN
   Site and environmental setting, drawn to scale. You may use your plot. Your site plan must include:
   a. the scale, north arrow, and date;
   b. dimensions of all existing and proposed structures; and
   c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS
   You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.
   a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
   b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS
   General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS
   a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
   b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY
   If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS
   For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question.

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.
**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**
[Owner, Owner’s Agent, Adjacent and Confronting Property Owners]

<table>
<thead>
<tr>
<th>Owner's mailing address</th>
<th>Owner's Agent's mailing address</th>
</tr>
</thead>
<tbody>
<tr>
<td>7120 CARROLL AVE</td>
<td>9000 VIRGINIA MANOR RD</td>
</tr>
<tr>
<td>TAKOMA PARK, MD 20912</td>
<td>BELTSVILLE, MD 20705</td>
</tr>
</tbody>
</table>

**Adjacent and confronting Property Owners mailing addresses**

| 7124 CARROLL AVE                 | 7118 CARROLL AVE                                     |
| TAKOMA PARK, MD 20912            | TAKOMA PARK, MD 20912                                 |

| 117 PARK AVE                     | 7115 CARROLL AVE                                     |
| TAKOMA PARK, MD 20912            | TAKOMA PARK, MD 20912                                 |

| 7117 CARROLL AVE                 | 7121 CARROLL AVE                                     |
| TAKOMA PARK, MD 20912            | TAKOMA PARK, MD 20912                                 |
The following photos match up with the numbers on the site plan provided. Red view ports match with photos that proposed panels cannot be seen. Yellow are ports where proposed panels may be seen. Blue circles are trees that may obstruct the view.
Certificate of Compliance