

Bethesda Downtown Sector Plan Implementation Advisory Committee (IAC)

Agenda

Friday, January 12, 2018

- I. **WELCOME AND OPENING REMARKS**
- II. **BRIEF RECAP OF DECEMBER ORIENTATION MEETING** (Leslye Howerton)
- III. **DPS CONSTRUCTION ACTIVITY WEBSITE** (Ken Hartman)
- IV. **APPLICATION/PROJECT PRESENTATION**
4540 Montgomery Avenue Sketch Plan
- V. **NEW BUSINESS**
- VI. **NEXT MEETING – Friday February 2, 2017**
Agenda Item - Bethesda Metro Project Presentation – Bob Harris
Agenda Item – Monitoring and Tracking Program – Leslye Howerton

<http://montgomeryplanning.org/planning/communities/area-1/bethesda-downtown-plan/bethesda-downtown-implementation-advisory-committee/>

Meeting Notes and Attendees:

II. Brief Recap of December Orientation Meeting:

1. Rules of Procedure –

- Add a bullet after bullet three under “Additional committee process:” *“Opinions and concerns of a significant minority of the IAC should also be included in meeting minutes and letters to the Planning Board”* (Revised Rules of Procedure document will be uploaded to IAC webpage).
- Revise last bullet under “Process” to read “Serve a one-year term as Co-Chair.”

III. DPS Construction Activity Website:

1. Ken Hartman requested ideas from the group regarding what kind of useful information should be added to the construction impacts webpage that DPS is developing. Thoughts from the committee are bulleted below.

- Links to developer construction activity webpages that already exist



- Sidewalk closures locations, temporary sidewalks, and noticing to residents via email list serve
- Better signage at construction sites
- Key information should include length of time for closures, locations, explanation for the closure and if not following the county code an explanation as to why
- Better communication between MCDOT and SHA

IV. 4540 Montgomery Avenue Sketch Plan

1. Leslye Howerton briefly went through the 4540 Montgomery Avenue Sketch Plan that was presented to the Planning Board the day before. Comments from the IAC are documented below.

- Where will the pedestrian drop-off be located?
- Where will the trash dumpsters be contained? Inside or Outside of the loading area?
- Will the stormwater management include bioretention and other ESD practices?
- Where will stormwater management facilities be located?
- Will bicycle parking be provided within the project (bike racks)?
- Will you be able to access the CCT at the end of Pearl Street?
- What is in the 3-foot space between the project and the Air-Rights property and who maintains it?

2. Leslye will provide the Town of Chevy Chase letter from the Planning Board Hearing on 4540 Montgomery Avenue along with these meeting minutes along with the project justification write-up that may answer some of the committee's questions from the meeting (see attachments).

V. New Business

1. Upcoming Events/Topics:

- January 16, 2018 – Energized Public Open Space Functional Plan presented to County Council by the Parks Department
- January 25, 2018 – Bicycle Master Plan Public Hearing from 6:00pm-9:00pm, <http://montgomeryplanning.org/planning/functional-planning/bicycle-master-plan/>
- February 1, 2018 – BRT MD 355 Open House from 7:00-9:00pm at B-CC High School
- Leslye will be sending a weblink to the Draft Monitoring and Tracking Program website for review and comment by the IAC in the next few weeks.

VI. Next Meeting Agenda - February 2, 2018

- Bethesda Metro Project Presentation with Bob Harris
- Monitoring and Tracking Program (Leslye Howerton)
- Other topic ideas welcome – contact Leslye, Jad or Amanda



Meeting Attendees:

Anna Fierst
Dedun Ingram
Naomi Spinrad
Steve Groh
Steve Long
Drew Morrison
Emily Vaias
Jack Alexander
Jad Donohoe
Matt Gordon
Patrick O'Neil
Greg Rooney
Ramsey Meiser
Ken Hartman
Veronique Marier
Leslye Howerton
Bob Harris
Aaron Kraut

