

# Overview of the Ten Phases of Community Master Plan Development

Fig 3

*Phase 1*  
Undertake Detailed Data Collection, Technical Analysis,  
Map Preparation and Community Information Gathering (6 months)

*Phase 2*  
Draft Purpose and Outreach Strategy Report  
(1-2 months)

*Phase 3*  
Finalize the Purpose and Outreach Strategy Report;  
Present it to the Planning Board for their Approval (2 months)

*Phase 4*  
Identify Alternative Actions and Draft Master Plan Recommendations (6 months)

*Phase 5*  
Finalize Staff Draft Plan (2-3 months)

*Phase 6*  
Hold Planning Board Public Hearing and Worksessions (5 months)

*Phase 7*  
County Executive Comment and Fiscal Impact Report on the  
Final Draft Plan (2 months)

*Phase 8*  
County Council Holds Hearings, and Worksessions,  
and Approves the Plan (5 months)

*Phase 9*  
The Maryland-National Capital Park and Planning Commission  
Adopts the Plan

*Phase 10*  
Planners Monitor Plan Recommendations and  
Prepare Annual Master Plan Status Report

# Community-Based Master Planning Process

Fig. 4

Planning Board submits, and County Council approves:

## **Annual Work Program**

Park and Planning staff initiates community participation and prepares:

## **Purpose and Outreach Report**

Park and Planning staff reviews Outreach Strategy Report with Planning Board and then prepares:

## **Staff Draft Plan**

Planning Board reviews Staff Draft and, with modification as necessary, approves plan as suitable for public hearing.

## **Public Hearing (Preliminary) Draft Plan**

Planning board reviews public hearing testimony, receives County Executive comments at Board worksessions, and adjusts Public Hearing Draft to become:

## **Planning Board (Final) Draft Plan**

County Executive reviews Planning Board Draft and forwards fiscal impact analysis and comments to County Council.

## **Planning Board (Final) Draft Plan Transmitted to County Council**

County Council holds public hearing and worksessions and approves, disapproves, or amends Planning Board Draft, which is forwarded to M-NCPPC to become:

## **Approved and Adopted Master Plan**

Planning Board and County Council review implementation of Master Plan with the:

## **Annual Master Plan Status Report**